Inquiry Form For Out-of-Print Music


INSTRUCTIONS:
This form is to be prepared in duplicate. After completing the boxed section and signing both copies where indicated, forward them to the publisher who will complete the form and return it to you. If the publisher indicates a payment for the right you request, and if the conditions are agreeable to you, remit the amount to the publisher together with the original copy, which he will have signed, whereupon the agreement will be completed.

To: __________________________ [Name of Publisher]

Address:

I (We) wish to procure __________ copies of your copyrighted publication:

_______________________________________________ [Title]
________________________________________ [Arrangement]
by: _____________________________________. [Composer]

If it is in print:
Please indicate the price per copy here: $________________

If it is out of print:

A. Do you have plans to reprint it? ________________
   If so, when? ________________
   At what price per copy? $________________

B. If there are no plans for reprinting, I (we) request your permission to have a non-exclusive right to reproduce by photocopy ________________ copies for use by my (our)
   (students, members, congregation, etc.)

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   If so, how much? ________________
   If you do not grant the above permission, will you supply me (us) with photocopies?

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By:
Accepted and Agreed to:
Address:
Date: