

2019 NAFME All-National Honors Ensembles
November 7-10, 2019
Orlando, FL



All-National
Honor Ensembles

2019 ALL-NATIONAL HONOR ENSEMBLES PROGRAM INFORMATION SHEET

STUDENT REGISTRATION

Students must register and submit payment in full for the 2019 All-National Honor Ensembles by **Friday, August 2, 2019** to reserve their spot. If a student is receiving financial support through their school district and/or state Music Educators Association, they **must** notify ANHE staff in advance via email, HonorEnsembles@nafme.org.

Student Registration Information

The registration fee for the 2019 All-National Honor Ensembles program is \$875.00 per student. This includes:

- **Hotel:** 3 night's accommodation at the Gaylord Palms Resort & Convention Center (Thursday, Friday, and Saturday nights)
- **Meals:** Thursday - Dinner, Friday - Breakfast and Lunch, Friday - Dinner is on their own in the park, Saturday - Breakfast, Lunch, and Dinner, Sunday - Breakfast
- **Transportation** to and from the Orlando International Airport (MCO)
- **Disney Park Pass**, which is required for each student

Register for the All-National Honor Ensembles

Payment Option #1: Online

***DO NOT** use this option if the student(s) is receiving financial support through their school district and/or State Music Educators Association. **In order to pay online, the student registration fee must be paid in full.**

1. Click [HERE](#) to register
1. Select "Myself"
2. Enter student information
3. If paying in full by purchase order or any other billing documentation, upload the file. Otherwise, proceed to the next step.
4. If paying by check or purchase order, select yes. If paying by credit card in full, select no.
5. Select the Student Registration option
6. Select Confirm Selections
7. Select Final Steps
8. Select Pay Now
9. Enter Payment Information

Payment Option #2: Over the Phone

***Use** this option if the student(s) is receiving financial support through their school district and/or State Music Educators Association.

1. Click [HERE](#) to register
2. Select "Myself"
3. Enter student information
4. If paying in full by purchase order or any other billing documentation, upload the file. Otherwise,

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- proceed to the next step.
5. If paying by check or purchase order, select yes. If paying by credit card, select no.
 6. Select the Student Registration option
 7. Select Confirm Selections
 8. Select Final Steps
 9. Select Finish and Pay Later
 10. Select Pay Online Later
 11. Once a confirmation page is generated, select "Print Receipt" at the bottom of the page
 - a. An invoice will be generated that can be used with payment if necessary
 - b. A confirmation email will also be sent to the student with an option to "View Invoice"
 12. Call the NAFME membership department to process your partial and/or full payment over the phone: 703-860-4000

Payment Option #3: Check (must arrive by August 2, 2019)

2. Click [HERE](#) to register
3. Select "Myself"
4. Enter student information
5. If paying in full by purchase order or any other billing documentation, upload the file. Otherwise, proceed to the next step.
6. If paying by check or purchase order, select yes. If paying by credit card, select no.
7. Select the Student Registration option
8. Select Confirm Selections
9. Select Final Steps
10. Select Finish and Pay Later
11. Select Pay by Mail
12. Once a confirmation page is generated, select "Print Receipt" at the bottom of the page
 - a. An invoice will be generated that can be used in conjunction with a PO or check
 - b. If printing is not available at the time of registration, a confirmation email will also be sent to the student with an option to "View Invoice"
13. Send check to:

National Association for Music Education
ATTN: All-National Honor Ensembles
1806 Robert Fulton Drive
Reston, VA 20191

 - a. Include with the check the student's first and last name, and selected ensemble.
 - b. If applicable, also include a note with the check that mentions if the student is receiving full and/or partial financial support through their school district and/or State Music Educators Association, including their contact information.

ANHE CANCELLATION POLICY

1. **If a student cancels 60+ days in advance** of the event, they will receive a full refund of \$875.00 minus a \$50.00 administrative processing fee.
2. **If a student cancels 30-60 days in advance** of the event, they will receive a partial refund of \$350.00.

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3. **If a student cancels less than 30 days in advance** of the event, they will not receive a refund unless there is a death in the immediate family (parent, sibling, or grandparent) or a documented medical emergency, in which case NAFME will provide a partial refund of \$300.00.

***Notification Clause:** ANHE staff should be notified immediately if any student should have delayed or cancelled transportation, illness, or other emergency. Failure to do so will result in the student forfeiting their participation in the program and refund.

***Weather Policy:** Refunds cannot be made due to extreme weather conditions. Should flights be delayed or cancelled, students must arrive onsite by 9:00 AM on Friday, November 8, 2019. ANHE staff must be notified in writing immediately of any changes to transportation. Should students fail to arrive by this deadline or notify staff appropriately, they will forfeit their participation in the program and refund.

REQUIRED FORMS

Forms MUST be completed, signed, and submitted via Submittable.

- [Student Contract](#) - Due Friday, August 2
- [School Acknowledgement Form](#) - Due Friday, September 13
- [Student Medical Form](#) - Due Friday, September 13
- [Student Transportation Form](#) - Due Friday, October 4

HOTEL INFORMATION

All-National Honor Ensembles students and chaperones are required to stay onsite at Gaylord Palms Resort & Convention Center in Orlando, FL. Student rooms are double occupancy. 2 students, 2 beds. ANHE staff will assign students their room reservations. Roommate requests cannot be honored.

Students **MAY NOT** room with parents or other family members unless it is for medical purposes, in which case a doctor's note must be provided. Please see the [Student Medical Form](#) for more information.

Chaperones will each receive their own room. ANHE staff will make all chaperone reservations.

Families and/or directors accompanying their students may stay at the Gaylord Palms Resort & Convention Center. Use the ANHE room block to receive a discounted room rate:

<https://book.passkey.com/go/NAfME2019>.

SCHEDULE

Review the 2019 All-National Honor Ensembles *tentative* schedule [HERE](#).

MEDICAL FACILITIES

There will be an EMT on site 24 hours/day as well as a staffed Medical Clinic.

STUDENT ARRIVAL AND DEPARTURE

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***Students must arrive at the Gaylord Palms Resort & Convention Center on Thursday, November 7 no later than 3:30 PM ET. Flights must arrive at MCO by 2:30 PM.**

- Students MUST be present for all rehearsals and meetings. Late arrivals are not permitted. If a student needs to fly in a night early, they will need to pay for their own hotel reservation and must notify ANHE staff in advance.
 - Registration will take place between 2:00 - 4:00 PM.
 - Students will have a mandatory rehearsal from 4:00 - 6:30 PM.
- Transportation to and from the airport will be provided by Destination MCO Transportation.
 - Family members and/or Directors accompanying students are permitted to ride Destination MCO Transportation if they are staying at the Gaylord Palms Resort, **but must make their own, separate return reservation (\$15 per person)**.
 - Bus transportation is included in the group chaperone fee for directors who are selected as such (see “Chaperones” section below).
 - Per the ANHE Student Contract, students may not depart from the Gaylord Palms Resort until Sunday, November 10 after 11:00 AM, following the conclusion of the final concert. **Return air travel should not be scheduled before 2:00 PM** to allow for travel time from the resort to the airport.
 - The final concerts — split between two days — showcase of the talent of many students in a variety of ensembles. Students whose final performances are on Saturday evening are required to attend the final concerts on Sunday out of respect for their fellow musicians who have worked very hard and deserve to be recognized in the same way. **Students will not be released to parents until the conclusion of the final concert (11:00 AM) on Sunday, November 10.**

STUDENT CHECK-IN

Student check-in will take place from 2:00 - 4:00 PM on Thursday, November 7. Students will meet their chaperones, receive room keys, schedules, badges, and their Disney Park Pass.

CHAPERONES

Parents may escort students but will not be eligible to serve as group chaperones. Only Directors whose students were accepted to the 2019 All-National Honor Ensembles are eligible to be group chaperones. To apply, visit surveymonkey.com/r/Chaperone19 and submit an application by **Friday, August 2**.

Group chaperones are required to attend all student events. The group chaperone fee is \$300.00 and includes:

- **Hotel:** 3 night's stay at Gaylord Palms Resort (Thursday, Friday, and Saturday nights).
- **Meals:** Thursday - Lunch and Dinner, Friday - Breakfast and Lunch, Friday - Dinner is on your own in the park, Saturday - Breakfast, Lunch, and Dinner, Sunday - Breakfast.
- **Transportation** to and from the Orlando International Airport (MCO)
- Access to the [NAfME National Conference](#) sessions, as their schedule allows.
- **Disney Park Pass**, which is required for each chaperone.
- NOTE: All Chaperones MUST attend a chaperone orientation webinar held approximately 2 weeks before the event and MUST attend a chaperone meeting/brunch that will take place on Thursday, November 7 at the Gaylord Palms Resort at 11:30 AM

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MUSIC

Students are expected to come with their music learned and prepared to rehearse. Practice sheet music will be emailed to both the students and their directors mid-September. **Students are expected to bring their printed practice sheet music (and pencils!) to rehearsals.**

INSTRUMENTS

Students must bring their own instrument and accessories (reeds, strings, mutes, cello floor boards, etc.). Stands will be provided for both rehearsals and concerts. Please mark all equipment with your name, phone number, and mailing address. Percussionists will be notified as to what equipment will be necessary to bring. Please use every precaution to protect your equipment and luggage. NAFME and the 2019 All-National Honors Ensembles accept no responsibility for lost, damaged, or stolen articles. Your belongings are your responsibility. **NAFME will not be responsible for the rental or acquisition of instruments.**

ATTIRE

Rehearsal Dress

Clothing is expected to be appropriate, adhering to the student's school's requirements. This includes fully covered upper torso. No pajamas. No spaghetti straps or short shorts. The rehearsal spaces will be air conditioned, students should consider bringing a jacket and/or sweatshirt.

Acceptable Concert Dress

- white dress shirt
- long plain black tie
- plain black jacket
- trousers or plain black suit
- sleeved (capped, 3/4 length, or full length) black blouse with floor-length black skirt
- sleeved (capped, 3/4 length, or full length) floor-length black dress
- skirts or dresses should be worn with black hose
- black dress shoes: no boots, clogs or sneakers. Please wear flats NOT heels.

CONCERTS

- All concerts will take place in the Osceola Ballroom at the resort.
- **The cost of admission is \$10 per person. Tickets can be purchased [online](#) and onsite.**
- The Guitar Ensemble, Modern Band, Mixed Choir, and Jazz Ensemble concerts will take place from 7:00 – 10:00 PM on Saturday, November 9.
- The Symphony Orchestra and Concert Band concerts will take place from 9:30 AM - 10:45 AM on Sunday, November 10.

PARENT ACTIVITIES

Parents may register for the 2019 ANHE Parent and Guest Activities Package, specifically geared towards the parents of this year's ANHE students. Attend sessions on advocacy and music education as a career, receive access to the third-annual ANHE college fair event, as well as complimentary tickets to the final

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concerts (a \$20 value). The fee is \$55 per person. The deadline to [purchase](#) an activities package is **Friday, October 25**.

DIRECTOR ACTIVITIES

Join your fellow music educators at the [NAfME National Conference](#), where you'll come together to lead the direction for music education, engage with each other as colleagues, and inspire one another to

guide music students to excellence. Don't miss powerful sessions and the chance to connect with music educators from around the country. [Register](#) to attend "Amplify the Future of Music: Opening Doors for All Students." Early bird discounts available through **September 6, 2019**.

ADDITIONAL QUESTIONS?

Email: HonorEnsembles@nafme.org