

2019 NAFME All-National Honors Ensembles
November 7-10, 2019, Orlando, FL
SCHOOL ACKNOWLEDGEMENT FORM



All-National
Honor Ensembles

TO BE SIGNED BY SCHOOL PRINCIPAL AND DIRECTOR

This form must be completed by Friday, September 13, 2019.

Student Name: _____

Ensemble Name: (Circle One) Band Choir Orchestra Jazz Guitar Modern Band

General Expectations and Student Code of Conduct

The following rules have been established for the participants of the 2019 All-National Honors Ensembles:

1. Students will prepare all assigned music prior to arriving in Orlando.
2. NAFME will not provide instruments, with the exception of some large percussion. Students must make arrangements to transport or rent an instrument at their own expense.
3. **Students must arrive at the Gaylord Palms Resort & Convention Center by 3:30 PM. Flights must arrive at MCO by 2:30 PM.** Travel time from the Orlando International Airport (MCO) to the Gaylord Palms Resort is approximately 45 minutes via bus transportation provided by NAFME.
4. All Students must attend all rehearsals and all concerts in their entirety. The ANHE program begins at 4:00 PM on Thursday, November 7 and concludes at 11:00 AM on Sunday, November 10. Illness is the only excuse for missing a rehearsal. Students who miss more than one hour of rehearsal due to illness or any other unscheduled conflict will not be permitted to perform.
5. The final concerts — split between two days — showcase the talent of many students in a variety of ensembles. Students whose final performances are on Saturday evening are required to attend the final concerts on Sunday morning out of respect for their fellow musicians who have worked very hard and deserve to be recognized in the same way. **Students will not be released to parents until the conclusion of the final concert (11:00 AM) on Sunday, November 10.**
6. Students are to immediately report any accidents, injuries, and/or illnesses to the group chaperone or ensemble manager.
7. **Students will cooperate fully with chaperones, managers, and any other administrative officials.**
8. Use of cell phones, tablets, laptops, or other electronic devices during rehearsals and performances is prohibited, unless authorized by the manager or conductor.
9. Students are not allowed to operate a motor vehicle or travel in any personal vehicle during the Honor Ensembles program. Students are also prohibited from having a motor vehicle on site.
10. Once checked-in, students are not permitted to leave the hotel or officially designated and scheduled areas for any reason. **Students must attend all scheduled activities, meals, rehearsals, concerts, etc.** and must be in assigned areas at all times.
11. NAFME will provide all hotel rooming assignments. Students are required to stay in the NAFME assigned accommodations.
12. **Students are only permitted in their assigned room.** They are prohibited from being in any other students' hotel rooms at any time regardless of gender. Students who violate this rule may be immediately expelled from the program and participation in the final performance.
13. Students must be in their assigned room at curfew time and remain in the assigned room until 10 minutes prior to breakfast.
14. Use of hotel services, including room telephones for local or long-distance calls, paid television, room service, etc. is forbidden. Students are not permitted to use the hotel pool, fitness center, or spa facilities.
15. Pranks or vandalism of any kind will not be tolerated. Parents and/or the participant will assume full financial responsibility for damage caused by the participant. Damage to any hotel room may be assessed equally among those students assigned to the room.

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16. Use, possession, or acquisition of alcoholic beverages, tobacco products, or illegal drugs is prohibited at any time during participation in the 2019 NAFME All-National Honors Ensembles. Any violation of this rule will result in immediate dismissal.
17. NAFME has authority to search student rooms with probable cause.
18. Students must dress appropriately and wear the official NAFME identification badge visibly at all times.
19. Students should notify NAFME immediately if it is necessary to withdraw from the assigned 2019 NAFME All-National Honors Ensemble.
20. If a student cancels 60+ days in advance of the event, they will receive a full refund of \$875.00 minus a \$50.00 administrative processing fee. If a student cancels 30-60 days in advance of the event, they will receive a partial refund of \$350.00. If a student cancels less than 30 days in advance of the event, they will not receive a refund unless there is a death in the immediate family (parent, sibling, or grandparent) or a documented medical emergency, in which case NAFME will provide a partial refund of \$300.00.
21. Refunds cannot be made due to extreme weather conditions. Should flights be delayed or cancelled, students must arrive onsite by 9:00 AM on Friday, November 8, 2019. ANHE staff must be notified in writing immediately of any changes to transportation. Should students fail to arrive by this deadline or notify staff appropriately, they will forfeit their participation in the program and refund.
22. ANHE staff should be notified immediately if any student should have delayed or cancelled transportation, illness, or other emergency. Failure to do so will result in the student forfeiting their participation in the program and refund.

FOR SCHOOL OFFICIALS AND/OR ADMINISTRATORS

I, the undersigned, have read this official 2019 NAFME All-National Honors Ensembles contract, discussed its contents with the student, and agree to support its enforcement. I endorse this student as an outstanding musician worthy of the All-National Honors Ensembles participation. I understand that the 2019 NAFME All-National Honors Ensembles are organized expressly for the students of NAFME members only. The signature below certifies that the ensemble director is a NAFME member and has this student under their direction in a high school instrumental or vocal group corresponding with the 2019 NAFME All-National Honors Ensemble for which the student was selected. I also understand that the school and/or parent/guardian will arrange transportation to and from this event and that students are not permitted to drive to, from, or during this event.

School Principal Printed Name

Signature

Date

FOR DIRECTORS

I, the undersigned, have read this official 2019 NAFME All-National Honors Ensembles Student Contract, discussed its contents with the student, and agree to support its enforcement. I endorse this student as an outstanding musician worthy of the All-National Honors Ensembles participation. I understand that the 2019 NAFME All-National Honors Ensembles are organized expressly for the students of NAFME members only.

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My signature below certifies that I am a NAFME member and have this student under my direction in a high school instrumental or vocal group corresponding with the 2019 NAFME All-National Honors Ensemble for which the student was selected.

I understand that, as the ensemble director, I will receive this student's music via e-mail with a Dropbox link and agree to notify NAFME in case of a change in contact information. I will assist my student in preparing the music selected for the program. I also understand that the school and/or parent/guardian will arrange transportation to and from this event and that students are not permitted to drive to, from, or during this event.

Ensemble Director Printed Name

Signature

Date



The National Association of Secondary School Principals has placed this program on the NASSP National Advisory list of Contests and Activities for 2019 -2020.