



**National Association  
for Music Education**

**Minutes  
National Executive Board  
Virtual Meeting  
January 25, 2018 – 5:00pm-8:00pm EST**

**I Board Members Present**

Denese Odegaard, NAFME President (2016-2018)  
Kathleen D. Sanz, NAFME President-Elect (2016-2018)  
Glenn E. Nierman, NAFME Immediate Past President (2016-2018)  
Marc E. Greene, President, Eastern Division (2017-2019)  
Leyla Sanyer, President, North Central Division (2016-2018)  
John Combs, President, Northwest Division (2017-2019), joined at 7:00pm  
Sara Womack, President, Southern Division (2016-2018)  
Michael Raiber, President, Southwestern Division (2017-2019)  
Russ Sperling, President, Western Division (2016-2018)  
Scott Sheehan, Immediate Past President, Eastern Division (2017-2019)  
Lance D. Nielsen, Immediate Past President, North Central Division (2016-2018)  
Maribeth Yoder-White, Immediate Past President, Southern Division (2016-2018)  
David Fullmer, Immediate Past President, Western Division (2016-2018)

**II Staff Members Present**

Michael Blakeslee NAFME Executive Director/CEO  
Chris Woodside, NAFME COO  
Kim Henry, NAFME Executive Assistant

**III Observers Present**

Judy Bush, President-Elect, North Central Division (2016-2018)  
Dian Eddleman, President-Elect, Southern Division (2016-2018)  
Samuel Tsugawa, President-Elect, Western Division (2016-2018)

**IV Call to Order**

President Denese Odegaard called the meeting to order at 5:00pm on Thursday, January 25, 2018.

**V Review and Adoption of Agenda (Appendix A)**

*IT WAS MOVED BY GREENE, SECONDED BY COMBS, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA AND CONFIRM THE INTERIM ACTION AS PRESENTED WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:*

- CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE NOVEMBER 10-11, 2017 NEB MEETING
- APPROVAL OF THE RECOMMENDED CONDUCTORS FOR CONSIDERATION FOR THE NAFME ALL-NATIONAL HONORS ENSEMBLES
- APPROVAL TO ADOPT CHANGES TO NAFME CODIFIED POLICY IV.A.001, TO ALLOW FOR THE INCLUSION OF A GUITAR ENSEMBLE IN THE ALL-NATIONAL HONORS ENSEMBLES
- APPROVAL OF NAFME REPRESENTATIVE COUNCIL APPOINTMENTS BY DIVISION
  - COUNCIL FOR CHORAL EDUCATION  
SOUTHWESTERN DIVISION DR. JEFFERY MURDOCK, FAYETTEVILLE, AK
- APPROVAL OF NOMINATION FOR 2018 SENIOR RESEARCH AWARD:
  - DR. HARRY PRICE, KENNESAW STATE UNIVERSITY
- APPROVAL OF PROFESSIONAL DEVELOPMENT COMMITTEE CHAIR AND CO-CHAIR 2018-2020
  - CHAIR, DENESE ODEGAARD
  - CO-CHAIR, MICHAEL RAIBER
- APPROVAL OF THE CONDUCTORS FOR ANHE APPROVED LIST

*IT WAS MOVED BY GREENE, SECONDED BY COMBS, AND CARRIED UNANIMOUSLY TO REMOVE THE APPROVAL OF THE PROPOSAL FROM THE MEJ EDITORIAL COMMITTEE FOR A SPECIAL FOCUS ISSUE ON "POPULAR MUSIC" FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION BY THE NEB.*

## **VI Executive Session**

*WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 5:04PM.*

*WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO RETURN TO REGULAR SESSION AT 5:13PM.*

Guests and Observers were excused from the Executive Session at 5:04pm and returned to the meeting at 5:13pm.

The Board returned from Executive Session and reported out that it had discussed financial, budget, personnel, and program development issues.

## **VII Reports**

### **A Report of Chair, Executive Committee**

President Odegaard reviewed the motion from the Executive Committee with regard to setting the annual dues.

*IT WAS MOVED AND SECONDED BY THE EXECUTIVE COMMITTEE, AND CARRIED UNANIMOUSLY TO SET THE ANNUAL ACTIVE DUES FOR FISCAL YEAR 2018-2019 AT \$98.00 (A \$2.00 INCREASE) FOR FISCAL YEAR 2019-2020 AT \$100 (A \$2.00 INCREASE); ALL OTHER RATES WILL BE PROPORTIONAL TO THE ACTIVE ANNUAL DUES RATE.*

President Odegaard reviewed the motion from the Executive Committee regarding the 2017 NAFME Audit Report. President Odegaard reviewed the members of the Audit Committee for the NEB. The members of the Audit Committee are Scott Sheehan,

Immediate Past President, Eastern Division, Michael Raiber, President, Southwestern Division, and Mike Shifflett, the CFO at NASSP.

*IT WAS MOVED AND SECONDED BY THE EXECUTIVE COMMITTEE AT THE SUGGESTION OF THE AUDIT COMMITTEE, AND CARRIED UNANIMOUSLY TO ADOPT THE AUDITOR'S REPORT, FILE AND POST THE NAFME FY 2017 AUDIT REPORT IN ACCORDANCE WITH BOARD POLICY.*

President Odegaard provided an update on mentoring. President Odegaard worked with the New Teacher Center to conduct a survey to identify five to six large city school districts that currently do not have mentor programs. Once those districts have been identified, mentors will be selected, and a plan will be created to roll out a mentor program in those districts for 1<sup>st</sup> and 2<sup>nd</sup> year teachers. The training will begin in August/September and be comprised of six online meetings and asynchronous work with the mentors. The New Teacher Center will do the training and President Odegaard will ensure the content is music specific.

President Odegaard provided an update on Diversity, Equity, Inclusion and Access. During Black History Month in February, NAFME will solicit lesson plans from members through the Amplify platform. Those lesson plans will be reviewed by staff and then placed on the website for the larger membership to utilize in their classrooms. President Odegaard has had ongoing conversations with the Cultural Diversity and Social Justice ASPA and will work with them on strategies for awareness with leadership and members. President Odegaard will also conduct “fireside chats” in the form of webinars with guests addressing topics such as “Teaching Diverse Students”, transgender issues, and composition and film scoring.

## **B Report of Executive Director/CEO**

Executive Director Mike Blakeslee highlighted, as requested by the NEB, a few items from the interim management report by the four strategic objectives. These items included a brief report on the plenary session at the Music Research and Music Teacher Ed Conference to focus on Diversity, Equity, Inclusion and Access, an update on the building options for the Reston, VA headquarters building, and information about NRCCUA data available in the board book.

Mr. Blakeslee provided a legislative update to the board. A chart detailing ESSA – Well-Rounded funding was provided. The funding that has been authorized for Title IV Part A would be useful if Congress gets past the short-term CR. Also, NAFME is working with Representative Nydia Velazquez (NY-7) to introduce a messaging bill, the *Guarantee Access to Music Education (GAME) Act*. This bill would insert language into the Title I, Part A of ESSA, to encourage school districts to use their Title I, Part A funds to improve student access to sequential, standards-based music education, taught by licensed instructors. Staff is working on appropriate language in support of the other arts.

Mr. Blakeslee informed the board of the Higher Education Act (HEA), which was introduced by House Education and the Workforce Committee Chairwoman Virginia Foxx (R-NC) on December 1, 2017. NAFME is working with the Senate side on a proposal that would keep teacher prep grants and loan forgiveness, while incorporating the

“well-rounded” definition in the teacher preparation section of the law, as well as in the section that serves minority institutions.

Lastly, policy staff continues to analyze and help State MEAs with the 2<sup>nd</sup> round of ESSA State Plans. Mr. Blakeslee asked the NEB members to review their state plans and keep NAFME staff informed of their progress.

Mr. Blakeslee informed the board about a grant from the Country Music Association (CMA) Foundation for state MEAs to apply toward advocacy work. These grants will be between \$3000.00-\$5000.00 each. The adjudication of the grants will be done by CMA.

Mr. Blakeslee provided a technology update. He emphasized that going forward, there needs to be a clear plan to guide NAFME to construct technology that meets the business needs of each state MEA and NAFME. Mr. Blakeslee discussed the lingering problems affecting the stability of our core CRM database. Staff will work with the State Executives leading up to National Assembly 2018 to find the best resolution to the technology problems. There will be a process to determine the technology needs that are shared by everyone and how to deal with those problems in a systematic way. Mr. Blakeslee informed the NEB that the Amplify platform now has 4,000 members. The NEB also discussed the technology fund that was established in 2012. The fund has been used to help support the states with their technology needs, as well as technology improvements overall. The fund is now at approximately a zero balance (that is, expenditures have balanced the income to the fund); future funds accrued will be used to make the upgrades determined to be necessary in the process described above.

Mr. Blakeslee informed the NEB that staff has made progress in cleaning up the headquarters building and on deferred maintenance, such as painting and other aesthetic fixes.

Mr. Blakeslee provided to the NEB the Codified Policies of the Association, as of December 2017. The policies are required to be reviewed by the NEB once each calendar year.

## **C Foundation Report**

Mr. Blakeslee reported on the Give a Note (GAN) Foundation audit. GAN had a clean audit for FY 17.

Mr. Blakeslee informed the NEB of the grant to the GAN from CMA. This grant is called the Music Education Innovator Award. It is three years of funding of awards to innovative programs. The goal is to capture data on the effectiveness of programs that can be shared and possibly replicated amongst similar programs across the country.

GAN Foundation will hold its next virtual board meeting in March 2018. Updates will be provided to the board.

**D Report of Chair, Professional Development Committee**

North Central Division Immediate Past President Lance Nielsen provided an update of the 2018 annual In-Service Conference. Facilitators have been secured for each of the four main opuses. There will be three different summits prior to the beginning of the In-Service Conference. The PDC is working with the Collegiate Chair to add components for the Collegiate members who will attend. The call for proposals is open until February 2, 2018. Mr. Nielsen also updated the NEB on the plan to set up a system for reviewing past webinars. This system will be in place before Mr. Nielsen turns over the Chairmanship of the PDC.

NAfME Immediate Past President Glenn Nierman provided an update on the Biennial Research Conference. There are currently 500 registrations, there will be a plenary session on Diversity, Equity, Inclusion and Access, and a middle school percussion ensemble before the plenary session.

Eastern Division Immediate Past President Scott Sheehan provided an update on the 2017 and 2018 All National Honors Ensembles events. Following the 2017 ANHE, the participants participated in a survey. The survey results provided great feedback on how successful the event was and assists with planning for the future. The parent track was well received, as was the first college fair. The feedback on the conductors, the professional development for the Directors, and the events at Disney was all positive.

Mr. Sheehan noted that ANHE will be at Disney again in 2018. It was also noted that NAfME is projecting a small profit for the event in 2018. Mr. Sheehan gave immense credit to the turn around in the program to the NAfME staff, particularly Kristen Rencher in her role as Director of the Program. Mr. Sheehan asked the NEB to help promote the 2018 ANHE program, as they have done in past years. Word of mouth has been among the best promotion for this program. A guitar ensemble has been added to ANHE for 2018. Mr. Sheehan has informed the conductors of this new addition, so they are able to prepare for 2018.

Mr. Blakeslee provided an update on USAAAMB. American Games, the entity that runs the program, has yet to secure a title sponsor. NAfME continues to work with American Games on the future of the program. Updates will be provided to the NEB.

**E Report of Chair, SRME**

Approved in Consent Agenda. See page 2.

**F Report of Chair, SMTE**

President Odegaard directed the attention of the NEB to the report of the 2017 Symposium on Music Teacher Education. The report was well received by the NEB.

**VIII Appointments**

**A Division Appointments to Representative Councils**

Approved in the consent agenda. See page 2.

**B Conductors for ANHE Approved List**

Approved in the consent agenda. See page 2.

**C Professional Development Committee Chair and Co-Chair**

Approved in the consent agenda. See page 2.

**IX Old Business**

**A Upcoming Proposed By-law Revisions for Membership Vote**

President Odegaard reviewed the dates for the election and the language for the by-law revision. It was noted the NEB would be informed of the results of the votes upon the closing of the election on February 7, 2018.

**B NAFME Experiences**

President Odegaard provided an update to the board. Contracts for the upcoming events in 2018 have been renegotiated to mitigate financial losses. Contracts for events in the following years are currently being renegotiated. In 2019 and 2020, the contractual benefits of bringing ANHE to the conference site were discussed. This plan will also help, but not entirely balance, the financial situation of each of these events.

**X New Business**

**A Proposal from MEJ Editorial Committee Special Focus Issues, “Popular Music”**

President Odegaard reviewed the proposal from the MEJ Editorial Committee for a special focus issue on “Popular Music”. The NEB discussed the proposal. In that discussion, the board was highly favorable toward a special focus on this topic, but made the following observations, which the board believes will strengthen the special focus:

- The current outline does not sufficiently reflect the writing of, or input from, K-12 teachers engaged in this work. Adding that voice would add a great deal to the issue. On a related note, they noted the absence of some who have contributed greatly to the field but who might have points of view somewhat different from the current list of authors.
- The current outline mentions the 2014 Music Standards but would be stronger if it contained references to the Standards throughout.
- The readers of *MEJ* include teachers who have matured in their practice and are traditional in their outlook. Focus should be on content that would help those educators see the practical benefits of teaching popular music – and that would

give them practical strategies on how to add to or alter their programs to achieve those benefits for their schools and their students. (Note that substantial tie-ins to the Standards, mentioned above, might help in this regard.)

The NEB will await a revised outline for their review.

## **B NASS 2018**

President Odegaard reviewed the NASS 2018 draft schedule provided to the board. There will be a questionnaire forthcoming asking what topics the leadership would like addressed and who would like to volunteer to run those breakout sessions. The board also discussed using the NASS to cover:

- providing NASS 2018 session materials to the states to encourage participation in the National Association
- providing training at NASS 2018 for new state President-Elects to build leadership capacity
- gathering leadership key groups together while at NASS 2018 to get input about the combined conferences in 2019 and 2020
- collegiate voting (see below)
- strategic scheduling of visits of the National President, Division Presidents, and staff to states

These suggestions will be taken into consideration when determining the breakout sessions schedule and content.

## **C Collegiate Voting**

President Odegaard notified the board about a recent email from a Collegiate member inquiring about the right to vote in the current election for that membership category. The by-laws currently state the Collegiate member category does not have voting rights. Individuals can pay the full active member fee and then have the ability to vote in the election. The NEB discussed the pros and cons of a possible by-law change to allow Collegiate members to vote in the election.

*IT WAS MOVED BY NIERMAN, SECONDED BY SHEEHAN, AND CARRIED UNANIMOUSLY TO TABLE THE DISCUSSION OF A BY-LAW CHANGE TO ALLOW COLLEGIATE MEMBERS TO VOTE IN THE ELECTION UNTIL NATIONAL ASSEMBLY 2018 WHEN THE NEB COULD OBTAIN INPUT FROM OTHER LEADERS AND INCLUDE COLLEGIATE MEMBERS IN THIS DISCUSSION.*

## **D Proposal from Collegiate Council**

President Odegaard led the discussion on the proposal from the Collegiate Council to include in the NAFME budget a line item for travel for the recipients of the Shannon Kelly Kane awards to the National Assembly each year. The Finance Committee would consider this in their budget deliberation each year. Historically, anyone requesting assistance has been aided. It was noted by staff that in the past half dozen years, any award winner who has not attended National Assembly to receive the award in person

has had a scheduling conflict, and it has not been a financial hardship. Michael Raiber, Southwestern Division President, will inform the Collegiate Council of this discussion.

**E NEB Meetings for 2018-2020 (as of Jan. 19, 2018)**

<b>Meeting</b>	<b>Date</b>	<b>Report Deadline</b>	<b>Board Book Posted</b>	<b>**Consolidated/Interim Reports Deadline (to Woodside)</b>
Executive Committee NAMM	Jan 25-28, 2018	Book Posted Prior to Call	Book Posted Prior to Call	
NEB virtual	Jan 25, 2018	1/15	1/22	1/18 - interim
Executive Committee virtual pre-meeting	Mar 15, 2018	Book Posted Prior to Call	Book Posted Prior to Call	
NEB Meeting at Biennial – Atlanta, GA NEB Liaison Reports (every other month)	Mar 20-21, 2018	3/6	3/13	3/8 - interim
Executive Committee Reston (Budget)	April 27-28, 2018			
Executive Committee virtual pre-meeting	May 18, 2018	Book Posted Prior to Call	Book Posted Prior to Call	
NEB Virtual	May 22, 2018	5/9	5/16	5/11 - consolidated
Executive Committee virtual pre-meeting	June 21, 2018	Book Posted Prior to Call	Book Posted Prior to Call	



NEB New Member Orientation	June 25, 2018	May 1, 2018		
NEB at National Assembly – Tysons Corner, VA	June 26-27, 2018	6/11	6/19	6/13 - interim
Executive Committee virtual pre-meeting	Sept 6, 2018	Book Posted Prior to Call	Book Posted Prior to Call	**
NEB virtual	Sept 11, 2018	8/28	9/4	8/30 - interim
Executive Committee virtual pre-meeting	Nov 1, 2018	Book Posted Prior to Call	Book Posted Prior to Call	
NEB at Conference – Grapevine, TX	Nov 9-10, 2018	10/22	10/26	10/24 – consolidated
Executive Committee at NAMM	Jan. 24-27, 2019	Book Posted Prior to Call	Book Posted Prior to Call to Call	
NEB Virtual	Jan. 24, 2019	1/14	1/21	1/16 - interim
Executive Committee virtual pre-meeting	Mar. 14, 2019	Book Posted Prior to Call	Book Posted Prior to Call	
NEB Virtual	Mar. 19, 2019	3/5	3/12	3/7 - interim

Executive Committee in Reston (Budget)	April 26-27, 2019			
Executive Committee virtual pre-meeting	May 17, 2019	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB Virtual	May 21, 2019	5/7	5/14	5/9 - consolidated
Executive Committee virtual pre-meeting	June 11, 2019	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB New Member Orientation	June 17, 2019	May 1		
NEB at National Assembly – WDC	June 18-19, 2019	6/4	6/11	6/6 - interim
Executive Committee virtual pre-meeting	September 18, 2019	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB Virtual	September 24, 2019	9/10	9/17	9/12 - interim
Executive Committee virtual pre-meeting	Oct. 29, 2019	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB at In-Service Conference	Nov. 7-10, 2019	10/21	10/28	10/23 - interim

Executive Committee at NAMM	TBD: Jan. 22-25, 2020			
NEB Virtual	TBD: Jan. 22, 2020	1/8	1/15	1/10 - interim
Executive Committee virtual pre-meeting	March 19, 2020	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB Virtual	March 24, 2020	3/10	3/17	3/12 - interim
Executive Committee Reston (budget)	April 24-25, 2020			
Executive Committee virtual pre-meeting	May 15, 2020	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB Virtual	May 19, 2020	5/5	5/12	5/7 - consolidated
Executive Committee virtual pre-meeting	June 16, 2020	<b>Book Posted Prior to Call</b>	<b>Book Posted Prior to Call</b>	
NEB New Member Orientation	June 22, 2020	May 1		
NEB at National Assembly	June 23-24, 2020	6/9	6/16	6/11 - interim

\*\*FY – July 1 – June 30

- Q1 = July 1 – Sept. 30 Consolidated report due: Nov. 1  
 Q2 = Oct. 1 – Dec. 31 Consolidated report due: Feb. 1  
 Q3 = Jan. 1 – Mar 31 Consolidated report due: May 1  
 Q4 = April 1 – June 30 Consolidated report due: Aug. 1

Note: Anytime a consolidated report date falls on an NEB meeting date, the consolidated report will be provided. Anytime these dates do not align, an interim report will be provided for the NEB meeting. These dates and which report have been noted on the schedule above.

2018 DATES to avoid when setting meeting dates:

- |                          |                                                                    |
|--------------------------|--------------------------------------------------------------------|
| 1. March 7-10, 2018      | ASTA – Atlanta, GA                                                 |
| 2. March 22-24, 2018     | NAfME Biennial Conference, Atlanta, GA                             |
| 3. March 22-25, 2018     | OAKE – Oklahoma City, OK                                           |
| 4. June 21-24, 2018      | PTA – New Orleans                                                  |
| 5. July 15-20, 2018      | ISME - Baku                                                        |
| 6. August 7-11, 2018     | DCI                                                                |
| 7. August 25-26, 2018    | <b><u>Southwestern Division Meeting, Oklahoma City, OK</u></b>     |
| 8. Sept. 9-10, 2018      | <b><u>Southern Division Meeting, Nashville, TN</u></b>             |
| 9. Sept. 9-11, 2018      | Rosh Hashanah                                                      |
| 10. Sept. 15-16, 2018    | <b><u>Western Division Meeting, place – Salt Lake City, UT</u></b> |
| 11. Sept. 18-19, 2018    | Yom Kippur                                                         |
| 12. Sept. 22-23, 2018    | <b><u>North Central Division Meeting, Indianapolis, IN</u></b>     |
| 13. October 2018         | UMLC – Milwaukee                                                   |
| 14. October 7-8, 2018    | <b><u>NW Division Meeting, Portland, OR</u></b>                    |
| 15. October 15-20, 2018  | Sweet Adelines International                                       |
| 16. October 20-21, 2018  | <b><u>Eastern Division Meeting, Pittsburgh, PA</u></b>             |
| 17. November 7-11, 2018  | Bands of America                                                   |
| 18. November 7-10, 2018  | Orff – Cincinnati, OH                                              |
| 19. November 11-14, 2018 | NAfME National In-Service Conference, Grapevine, TX                |
| 20. November 16-20, 2018 | National Association of Schools of Music (NASM)                    |
| 21. December 19-22, 2018 | Midwest Clinic – Chicago                                           |

2019 DATES to avoid when setting meeting dates:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Sept. 29-Oct. 1, 2019 | Rosh Hashanah            |
| 2. Oct. 8-9, 2019        | Yom Kippur               |
| 3. December 2019         | Midwest Clinic – Chicago |

Future Dates:

**National Assembly 2019-2024**

- |                                                      |                                                                                                            |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| 1. <b>June 17 -24, 2019</b><br><b>Monday-Monday</b>  | NEB Meetings, Pre-Meetings, NASS & Division Meetings, Wash. DC<br><b>(Father’s Day is Sunday, June 16)</b> |
| 2. <b>June 23-30, 2020</b><br><b>Tuesday-Tuesday</b> | NEB Meetings, Pre-Meetings, NASS & Division Meetings, Wash. DC                                             |

3. June 21-28, 2021            NEB Meetings, Pre-Meetings, NASS & Division Meetings, Wash. DC  
**Monday-Monday**
4. June 20-27, 2022            NEB Meetings, Pre-Meetings, NASS & Division Meetings, Wash. DC  
**Monday-Monday**
5. June 26-July 3, 2023        NEB Meetings, Pre-Meetings, NASS & Division Meetings, Wash. DC  
**Monday-Monday**

**In-Service 2019-2022**

6. November 7-10, 2019        NAFME National In-Service Conference, Kissimmee, FL  
**Thursday-Sunday**
7. November 2-8, 2020        NAFME National In-Service Conference, Kissimmee, FL  
**Monday-Sunday**
8. November 4-7, 2021        NAFME National In-Service Conference, Washington, DC  
**Thursday-Sunday**
9. November 3-6, 2022        NAFME National In-Service Conference, Washington, DC  
**Thursday-Sunday**

The Board went into a Retreat Session from 7:29pm-7:59pm to study, review and discuss NAFME business. No actions were taken during the Retreat Session.

**XI      Adjournment**

*IT WAS MOVED BY RAIBER, SECONDED BY NIELSEN, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON TUESDAY, SEPTEMBER 19, 2017 AT 7:29PM.*

Respectfully Submitted,



Mike Blakeslee, Executive Director/CEO and CEO

Summary and notes formally taken by Kim Henry, Executive Assistant to the Executive Director/CEO.

Appendix A



**National Executive Board Agenda  
Virtual Meeting  
January 25, 2018 – 5:00pm-8:00pm Eastern Time**

I	Review & Adoption of Agenda	Consent	Page 3
	Confirm Interim Actions		
	<ul style="list-style-type: none"> <li>• Approval Minutes of the November 10-11, 2017 NEB Meeting</li> <li>• Approval of the recommended conductors for consideration for the NAFME All-National Honors Ensembles</li> <li>• Approval to adopt changes to NAFME Codified Policy IV.A.001, to allow for the inclusion of a Guitar Ensemble in the All-National Honors Ensembles</li> </ul>	Consent Consent Consent	
	Consent Agenda		
	<ul style="list-style-type: none"> <li>• Approval of Southwestern Division Representative Choral Council</li> <li>• Approval of Nomination for 2018 Senior Research Award</li> <li>• Approval of Professional Development Committee Chair and Co-Chair, 2018-2020</li> <li>• Approval of the Conductors for ANHE Approved List</li> <li>• Approval of proposal from MEJ Editorial Committee Special Focus Issue, “Popular Music”</li> </ul>	Consent Consent Consent Consent Consent	
II	Executive Session		Page 4
	<ul style="list-style-type: none"> <li>• Financial, Budget, Personnel, and Program Development Issues</li> </ul>	Discussion	
III 5-57	Reports		Pages
5-9	A Report of Chair, Executive Committee	Discussion	Pages
	<ul style="list-style-type: none"> <li>• Dues Recommendation</li> <li>• 2017 NAFME Audit Report</li> <li>• Mentoring Update</li> <li>• Update on Diversity, Equity, Inclusion and Access</li> </ul>	Action Action Informational Informational	Page 5 Page 6 Pages
10-41	B Report of Executive Director/CEO	Discussion	Pages

	• Interim Management Report 11-16	Informational	Pages
	• Summary of Actions & Follow-up	Informational	Page 17
	• Financial Reports & Budget Update 18-19	Informational	Pages
	• Comparative Membership Report	Informational	Page 20
	• Government Relations/Legislative Update 21-32	Informational	Pages
	• Technology Update 33-40	Informational	Pages
	• Update on Building Options	Informational	
	• Review of Codified Policies as of Dec. 2017	Informational	Page 41
C 42-45	Give a Note Foundation	Informational	Pages
	• 2016 GAN Audit Report		
	• Review of GAN Grants		
D	Report of Chair, Professional Development Committee	Informational	Page 46
	• Update on 2018 Grapevine National Conference	Informational	
	• Update on Music Research & Music Teacher Ed Conference	Informational	
	• Update on All National Honors Ensembles	Informational	
	• Update on USAAAMB	Informational	
E 47-50	Report of Chair, SRME		Pages
	• Nomination for 2018 Senior Research Award	Consent	
F 51-57	Report of Chair, SMTE		Pages
	• Report of the 2017 Symposium on Music Teacher Education	Informational	
IV 58-64	Appointments		Pages
	A Approval of Southwestern Division Representative, Choral Council	Consent	Pages
58-60	B Conductors for ANHE Approved List	Consent	Page 61
	C Professional Development Committee Chair and Co-Chair 2018-2020	Consent	Pages
62-64			
V 65-78	Old Business		Pages
	A Upcoming Proposed By-law Revisions for Membership Vote	Informational	Pages
65-67			

68-78	B	NAfME Experiences	Informational	Pages
VI 79-95		New Business		Pages
79-83	A	Proposal from MEJ Editorial Committee Special Focus Issue, "Popular Music"	Consent	Pages
84-88	B	NASS 2018	Discussion	Pages
	C	Collegiate Voting	Discussion	Page 89
90-91	D	Proposal from Collegiate Council	Discussion	Pages
92-95	E	NEB Meetings for 2018-2020	Informational	Pages

Retreat Discussion:

The National Executive Board will use the time in retreat to discuss:

- Representation at State/Constituent events
- Future structures to support states
  - Technology
  - Management
- Communication about Social Justice