



**Minutes
National Executive Board
National Association for Music Education
March 29-30, 2019
Reston, VA**

I Board Members Present

Kathleen D. Sanz, NAFME President (2018-2020)
Mackie V. Spradley, NAFME President-Elect (2018-2020)
Denese Odegaard, NAFME Immediate Past President (2018-2020)
Marc E. Greene, President, Eastern Division (2017-2019)
John Combs, President, Northwest Division (2017-2019)
Michael Raiber, President, Southwestern Division (2017-2019)
Judy Bush, President, North Central Division (2018-2020)
Dian Eddleman, President, Southern Division (2018-2020)
Samuel Tsugawa, President, Western Division (2018-2020)
Scott Sheehan, Immediate Past President, Eastern Division (2017-2019)
Camille Blackburn, Immediate Past President, Northwest Division (2017-2019)
Tricia Kidd, Immediate Past President, Southwestern Division (2017-2019)
Sara Womack, Immediate Past President, Southern Division (2018-2020)
Russ Sperling, Immediate Past President, Western Division (2018-2020)

II Staff Members Present

Michael Blakeslee NAFME Executive Director/CEO
Chris Woodside, NAFME COO
Kim Henry, NAFME Executive Assistant

III Observers Present

Keith Hodgson, President-Elect, Eastern Division (2017-2019)
Scott Barnes, President-Elect, Northwest Division (2017-2019)
Mike Quilling, President-Elect, Southwestern Division (2017-2019)
Karen Salvador, President-Elect, North Central Division (2018-2020)
Renee Shane-Boyd, President-Elect, Western Division (2018-2020)
Sonja Williams, President-Elect, Southern Division (2018-2020)

Session I, Friday Morning, March 29, 2019

IV Call to Order

President Kathleen D. Sanz called the meeting to order at 8:30 a.m. on Friday, March 29, 2019 in the Room 3, Sheraton Reston, Reston, VA.

V Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY KIDD, SECONDED BY COMBS, AND CARRIED, SHEEHAN ABSTAINING, TO ADOPT THE AGENDA AND CONFIRM THE INTERIM ACTIONS AS PRESENTED WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:

- *CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE JANUARY 24, 2019 NEB MEETING*
- *APPROVAL OF THE CANDIDATES FOR PRESIDENT-ELECT 2020-2022*

VI Executive Session

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 8:32 A.M.

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO RETURN TO REGULAR SESSION AT 8:45 A.M.

Observers were excused from the Executive Session at 8:32 a.m. and returned into the meeting at 8:45 a.m.

The Board returned from Executive Session and reported out that it had discussed financial, budget, personnel, and program development issues.

VII Reports

A Report of Chair, Executive Committee

IT WAS MOVED BY SPERLING, SECONDED BY SHEEHAN, AND CARRIED UNANIMOUSLY, TO OPEN UP DISCUSSION TO THE COMMITTEE OF THE WHOLE.

President Sanz led a discussion of the conversations to date with the consulting firm Cook Ross. President Sanz informed the board Cook Ross representatives would be attending National Assembly 2019 and their role and participation was being finalized in the weeks leading up to National Assembly. President Sanz highlighted a survey, provided by staff, of staff positions on diversity and inclusion in other associations, researched upon NEB request and to further the Cook Ross work. Other materials will be provided to Cook Ross upon their request in order to prepare for their work at National Assembly.

President Sanz led a review of the current work on Diversity, Equity, Inclusion and Access, and the Standards.

President Sanz led a discussion of division updates that included the recent vote by the membership of the Louisiana MEA (LMEA). Southern Division President Dian Eddleman

provided a review of events leading up to the vote of the general membership of LMEA. The question on the LMEA ballot called for a decision to cease affiliation with NAFME. The motion did not pass. President Eddleman is currently working with LMEA leadership to build closer ties between the state and the national office. National governance leaders will plan to actively participate in LMEA state meetings and NAFME will continue to provide information to LMEA on the work taking place at the national level and provide examples of member benefits.

President Sanz reviewed for the NEB a request from the Tennessee MEA (TMEA) regarding a possible grant program with the national office and outside partners that would include waiving the fee for national dues for the TMEA members. After NEB discussion, it was determined President Sanz will provide feedback on the request to TMEA that includes further questions about the grant program, outside partners, parameters for who qualifies for this program, and other detailed questions.

Eastern Division President Marc Greene provided an update from the Washington, DC MEA (DCMEA). This MEA has been dormant for approximately 20 years. NAFME staff was recently approached and asked for assistance to build DCMEA as a fully working entity again. Eastern Division President Greene has worked with staff on arranging meetings with the teachers who want to be a part of DCMEA, and the existing leaders at DCMEA. Next steps include incorporating DCMEA as a legal entity and facilitating all the work to set up an office and leadership structure. Updates will be provided to the NEB.

Northwest Division President John Combs reviewed the recent Northwest Division Conference for the NEB. The conference was a success with an approximate total of 2200 attendees and 3000 student performers. The Northwest Division will continue to look for a solution to travel cost difficulties for the states in that division that have far distances and large costs associated with that travel to ensure the student performers can keep attending the conference.

President Sanz led a discussion about mentoring for mental health issues as it remains an area of concern for members in the North Central Division. This could be a potential session topic at National Assembly 2019 and is already a planned session topic at the National Conference in 2019.

Southwestern Division President Michael Raiber led a review of the upcoming Southwestern Division Collegiate Summit in July 2019. Other divisions may want to replicate this model. This summit has been completely run by the Collegiates in the division and will help to build Collegiate leadership.

Western Division President Samuel Tsugawa reviewed the division process for selecting council representatives this year. In order to ensure more equal representation across all the states in the division, there will be a two person search Committee for each position. President Tsugawa also reviewed the upcoming Western Division Leadership Seminar that is held in June 2019, immediately before National Assembly 2019.

President Sanz led a discussion on the proposed NAFME policy changes for:

- Investments

President Sanz led discussion on the Investment Policy revisions. The NEB discussed communications messaging for a plan to include a proposal for the use of the Housing and Program Fund, and to present suggestions at the next NEB meeting. President Sanz determined Immediate Past President Odegaard would chair the Task Force on Investments. The members of the Task Force on Investments are:

- Eastern Division Keith Hodgson, President-Elect
- Southern Division Dian Eddleman, President
- Southwestern Division Mike Quilling, President-Elect
- Northwest Division John Combs, President
- North Central Division Judy Bush, President
- Western Division Renee Shane-Boyd, President-Elect

IT WAS MOVED AND SECONDED BY THE EXECUTIVE COMMITTEE, AND CARRIED UNANIMOUSLY TO ADOPT THE INVESTMENT POLICY REVISION AS PRESENTED.

- Executive Director Evaluation

IT WAS MOVED AND SECONDED BY THE EXECUTIVE COMMITTEE, AND CARRIED UNANIMOUSLY TO ADOPT THE EXECUTIVE DIRECTOR EVALUATION POLICY REVISION AS PRESENTED.

- Engagements with Commercial Partners

President Sanz led discussion of the Engagement with Commercial Partners policy revision suggestions. It was confirmed these revisions would amend three separate policies, including the partnerships policy, the advertising policy, and the sponsorships policy, if approved. The NEB also discussed changing the wording of the suggested revisions.

IT WAS MOVED BY SPERLING, SECONDED BY RAIBER, AND CARRIED UNANIMOUSLY, TO TABLE THE MOTION TO ADOPT THE ENGAGEMENTS WITH COMMERCIAL PARTNERS POLICY REVISION AS PRESENTED UNTIL TIME CERTAIN AT THE MAY 21, 2019 NEB VIRTUAL MEETING.

- Elections/Nominations

Nominations and Elections Committees Chair Odegaard reviewed the Elections and Nominations Policies revisions for the NEB. These adjustments include implementing the bylaw change to make the vote of the National Assembly binding in choosing candidates, redefines the rules against campaigning to allow the use of modern media, and to add a “town hall” event at the National Conference, and expands the development of candidate questions to include member input.

While considering the motion to approve the Elections and Nominations Policies revisions, the NEB discussed revisiting this policy after one full election cycle in March 2020 with specific regard to the election for National President. Based on this discussion, the board included a separate motion relating to the Elections and Nominations Policies revisions.

IT WAS MOVED BY TSUGAWA, SECONDED BY RAIBER, AND CARRIED, SHEEHAN ABSTAINING, TO APPROVE THE NEB TO REVISIT THE ELECTIONS AND NOMINATIONS POLICIES AFTER ONE FULL ELECTION CYCLE, IN MARCH 2020, TO EFFECT ONLY THE NATIONAL PRESIDENT ELECTION.

The NEB continued discussion on the motion to approve the Elections and Nominations Policies revisions the second day of the NEB meeting, March 30, 2019.

IT WAS MOVED AND SECONDED BY THE EXECUTIVE COMMITTEE, AND CARRIED UNANIMOUSLY TO ADOPT THE ELECTIONS AND NOMINATIONS POLICIES REVISIONS.

- **Internal Communication**

President Sanz led a discussion on the proposed Internal Communication policy revisions. The NEB determined this topic should be discussed at the upcoming Division Meetings at National Assembly and be placed on the common agenda for those meetings.

B Report of Executive Director

Executive Director Mike Blakeslee highlighted, as requested by the NEB, a few items from the consolidated management report classified by the four strategic objectives. Mr. Blakeslee noted all reports are provided in the board book for the NEB to review and ask questions or provide comments as needed.

Mr. Blakeslee reviewed for the NEB the building sale is complete and the NEB can visit the office while they are in Reston, VA for the NEB meeting. A membership recruitment plan will be provided to the NEB at the May 2019 Meeting for review. The Technology Task Force continues to meet and plan for the new CRM, as well as meet with the State Executives to keep them informed of the schedule and plan for testing and implementation. A state survey was completed by 23 states and follow up was conducted by staff with states with unique circumstances with their technology systems. That outreach will continue during this process. Next steps include cleaning up the current system to best prepare for migration from the old system to the new system when that action is ready.

C Report on NAFME Elections

Immediate Past President Denese Odegaard provided an update on the NAFME Nominating Committee. The Committee determined in order to better reflect the importance of diversity to the association, in the future the Committee will ask for two names from each Division for Committee members.

Immediate Past President Odegaard reviewed for the NEB the work of the Elections and Campaigning Committee. The Committee met and reviewed the proposed candidates for President-Elect 2020-2022. Next, the Committee will determine the questions that will be posed to the candidates at National Assembly; the candidates will be asked the questions with no preparation. There will also be a town hall format at the National Conference 2019 for the candidates. The new policy revision will apply to the Divisions, as well. The new policy revisions include encouragement for candidates to use social media provided by NAFME or personal sites for the purpose of sharing information about the candidates and responding to member questions and concerns.

Eastern Division Immediate Past-President Scott Sheehan recused himself at 11:20 am and returned to the NEB meeting at 11:33am.

D Report of Position Statement Committee

President-Elect Mackie V. Spradley lead the discussion about the work of the Committee. The Committee has focused on implementing a structurally sound practice for the review, drafting and publication of NAFME position statements. Pursuant with this newly devised process, the Committee has extensively reviewed all NAFME position statements and proposals and has devised a methodology for prioritizing the Committee's work during this cycle and beyond. The Committee's new position statement review practice divides NAFME position statements into multiple buckets, including position statements, white paper/resources and a music education ecosystem handbook.

The Committee has worked with NAFME staff to promote the publication of the Early Childhood Education (2018) position statement. The Committee has responded to an author's inquiry regarding an upcoming Arts Education Partnership Review article concerning the content of NAFME's Sacred Music in Schools (1996) position statement.

The NEB requested a recap of this work be provided for the Division Meetings common agenda.

President Sanz recessed the NEB at 11:56 a.m. for lunch. Following the lunch recess, the meeting was called back to order at 12:50 p.m.

Session II, Friday Afternoon, March 29, 2019

E Report of Chair, Professional Development Committee (PDC)

Professional Development Chair Denese Odegaard provided an update of the 2019 annual National Conference in Orlando, FL. The Opening Session will feature Jeffery Redding, Grammy Educator of the Year, and his choir will perform. Connie McKoy and Mackie Spradley will facilitate the discussion of how music has changed Mr. Redding's life and that of his students. Professional Development Chair Odegaard provided details on the day long deep dives and session topics. There will be two forums; Emerging Leaders and Program Leaders. There is a poster session and corporate sponsored

sessions. The goal of the National Conference 2019 is to build capacity for culturally responsive teaching. Professional Development Chair Odegaard requested from the NEB names of clinicians to fill the spots for topics that are still needed.

The PDC will next review webinar procedures, review the current webinars to date, and solicit areas of need.

Co-Chair Michael Raiber provided an update on the 2020 combined conference. The conference is titled, "Conference 2020: Bringing the Future into Focus". Proposal submission opens on March 15, 2019. The deadline is June 17, 2019, and acceptance notices go out on August 15, 2019. This call for proposals is only for research and K-12 educators who want to do research and co-present at the 2020 conference. The call was put out early so that they have time to work together over the next school year. The remainder of the call will go out this fall for other research sessions and K-12 sessions. Co-Chair Raiber requested the Division Presidents push out information on the new format for the practitioner/researcher call. The focus of the 2020 conference takes into consideration three questions:

- What should we celebrate about music education today?
- What must we address to strengthen music education for all students moving forward?
- What can we forecast about the future direction of music, of education, of society, that will impact music education over the next three decades?

ANHE Chair Scott Sheehan provided an update on the 2019 All National Honors Ensembles event. The application deadline is May 3, 2019. Mr. Sheehan requested the Division Presidents remind state leaders to encourage their students to apply, particularly for the new guitar and modern band ensembles. Mr. Sheehan requested the NEB liaisons speak with their Societies and Councils about how to become more involved with ANHE and in what capacity.

Mr. Sheehan reviewed for the NEB his recent conversation with Todd Stoll at Jazz at Lincoln Center (JALC) regarding the topic of the new modern band ensemble. Conversations will continue so that NAFME members and students have access to the ANHE process and the opportunity it provides with all partners.

Chair Odegaard provided an update on the mentoring program. Chair Odegaard reviewed the goals of the mentoring program and requested approval for a budget variance for the second year of the mentoring program with the New Teacher Center (NTC). The NEB had much discussion regarding the data produced during the mentoring program pilot first year, how best to include the New Teacher ASPA given that group is currently working on a mentoring program that would include materials members could access across the country, and if the current mentoring program with the NTC could be structured differently.

President Sanz led the discussion about upcoming conferences and the future of ANHE. The NEB discussed multiple dates and multiple locations for the possible upcoming 2021 ANHE event which would occur in the 2021-2022 school year. The NEB provided

guidance to staff to research the options to hold ANHE for 2021 on the west coast and in a good performance venue in the month of January. It was also requested of staff to inform Universal we would not be moving forward with their offer for 2021. However, staff was asked to not cancel the discussions with Disney Orlando as a possible host site for 2021.

President Sanz recessed the National Executive Board at 4:37 p.m. to reconvene at 8:30 a.m. on Saturday, November 10, 2018.

F Report of NEB Liaisons

President Sanz asked the board liaisons to provide any points for discussion that has been brought to them from the Societies and Councils. Eastern Division Immediate Past President Scott Sheehan reported the Band Council requested the NEB to consider if they could have more presence at other national band events such as Midwest Clinic and other like conferences. These conversations will continue. Many Chairs also requested Chair-Elects be onboarded sooner so there is better continuity. North Central President Judy Bush reported the General Music Council requested someone to review the MIOSM lesson plans through a diversity lens. It was decided the Social Justice ASPA would be asked to provide feedback on the existing lesson plans for that feedback to go to the Council Chair responsible for content to take into consideration with regard to diversity.

VIII Old Business

A List of 2019 Fall Division Board Meeting Dates

President Sanz reviewed the dates for the 2019 Fall Division Board Meetings. Staff will be providing the Division Presidents with materials on programs and advocacy from the national office. Division Presidents can use this material at the Division Board Meetings and the state MEA meetings if it is helpful with their planned presentations. President Sanz asked the Division Presidents to provide start and end times for the Division meetings to better facilitate planning travel.

B List of 2018-2020 NEB Meeting Dates

President Sanz reviewed the dates for the 2018-2020 NEB Meetings. Please note the March 20-21, 2020 meeting will remain an In-Person NEB Meeting.

C Updating Travel Matrix for 2018-2020

President Sanz asked the NEB to provide their upcoming travel to state MEAs to ensure the travel matrix is kept up to date by staff.

D NASS 2019

President Sanz led a review of the current reimbursement structure for attendees of the National Assembly. The NEB discussed adjusting this structure to better assist state

leaders attending the National Assembly. The board decided to make scheduling adjustments to the NASS 2019 schedule to provide another “dinner on your own” evening. Staff was directed to inform states in advance, and provide dining information to states, so they could plan that dinner on their own accordingly. The board requested the candidates be invited to come to visit the Division Meetings at National Assembly 2019. Staff was directed to extend this invitation to the candidates and schedule those visits with each Division. The NEB continued discussing content topics and the facilitator suggestions for those topics. The NEB will resume and finalize these items at the May NEB Meeting.

IT WAS MOVED BY SHEEHAN, SECONDED BY WOMACK, AND CARRIED UNANIMOUSLY TO APPROVE AN INCREASE IN REIMBURSEMENT FOR LODGING TO TWO NIGHTS FOR STATE PRESIDENTS-ELECT AND STATE EXECUTIVE DIRECTORS, AS WELL AS A DISCRETIONARY FUND TO ASSIST STATES WITH TRAVEL AND/OR LODGING NIGHTS THAT IS REQUESTED VIA DIVISION PRESIDENTS AND APPROVED BY THE EXECUTIVE COMMITTEE OF THE NEB.

E Hall of Fame Policy

President Sanz informed the NEB changes to this policy were still being discussed by the Council of Past Presidents. Immediate Past President Odegaard will continue to work with Past President Glenn Nierman on writing the adjustments to this policy to be presented to the NEB at a later date.

F Collegiate Voting

President Sanz reviewed the previous discussion with the NEB regarding allowing Collegiates to vote in the National President election. The board determined this item should be included in the Division Meeting common agenda items to obtain further feedback from the states and divisions before making a final determination on how to move forward with this question.

President Sanz recessed the National Executive Board at 4:50 p.m. to reconvene at 8:30 a.m. on Saturday, March 30, 2019.

Session III, Saturday Morning, March 30, 2019

The National Executive Board went back into regular session at 8:30 a.m.

IX New Business

A Discussion of Common Agenda Items

President Sanz requested the NEB provide items for the Division Meeting Common Agenda for NASS 2019:

- Collegiate Voting
- Task Force on Investments
- Update on Position Statements Committee work

- Determine who represents the Divisions on the Societies and Councils
- Explanation of the Cook Ross work
 - Staff to create a white page/paper that contains information for leaders on the history of this work, the goal(s) of this work, and next steps
- Changes to the Election Policy
- Internal Communications Policy Language
- Information regarding ANHE beyond 2022
- Value of NAFME and what we do as an association
 - Staff to create bullet points and reasons why
- Technology Update

The NEB asked for this agenda to be sent to Division Presidents in advance of the Division Meetings at National Assembly. The common agenda items for the 2019 Fall Division Board Meetings will be discussed further at the next NEB meeting.

B MEJ Special Focus

President Sanz reviewed for the NEB the request for the special focus issue.

IT WAS MOVED BY SHEEHAN, SECONDED BY RAIBER, AND CARRIED UNANIMOUSLY TO APPROVE THE MEJ SPECIAL FOCUS ISSUE ON POLICY.

The Board went into a Retreat Session from 10:20 a.m.-12:30 p.m. to study, review and discuss specific topics. No actions were taken during the Retreat Session.

President Sanz recessed the NEB at 12:30 p.m. for lunch. Following the lunch, she called board members back into Executive Session at 12:50 p.m.

Session IV, Saturday Afternoon, March 30, 2019

The Board went into Executive Session from 12:50 p.m.-2:50 p.m. Observers and staff were asked to depart Executive Session.

The National Executive Board went back into regular session at 2:50 p.m.

There was further discussion on the mentoring program using the New Teacher Center (NTC). Immediate Past President Odegaard presented some estimated costs that might be involved in a restructured program (the estimates having been developed in good faith, but without the immediate availability of NTC input on the viability of options). Key points were:

- A desire to fund the first cohort of mentors through a complete two-year cycle.
- A desire to thoroughly evaluate the program.

IT WAS MOVED BY SHEEHAN, SECONDED BY SPERLING, AND CARRIED, RAIBER ABSTAINING, TO APPROVE \$40,000.00 TO FINISH THE FIRST YEAR MENTORING PROGRAM AND BEGIN THE SECOND YEAR PROGRAM OF EIGHTEEN MENTEES AND ENSURE THE SECOND SET OF EIGHTEEN MENTEES HAVE CONCLUDED BY THE THIRD YEAR FOR A TOTAL OF THREE YEARS, AND NAFME ENGAGES WITH SMTE ON THE REQUEST TO FIND A WAY TO FUND THIS PROGRAM CONSISTENT WITH PAST PRACTICE.

President Sanz led the discussion regarding the SMTE funding proposal for payment to mentors for materials for a mentoring program to be facilitated by SMTE. The NEB had questions on this proposal. President Sanz requested Immediate Past President Odegaard report back to SMTE on the questions discussed by the NEB, obtain further information on those questions, and provide a report to the NEB at the May 2019 NEB Meeting.

X Adjournment

IT WAS MOVED BY RAIBER, SECONDED BY EDDLEMAN, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON SATURDAY, MARCH 30, 2019 AT 3:40 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mike Blakeslee". The signature is fluid and cursive, with the first name "Mike" and last name "Blakeslee" clearly distinguishable.

Mike Blakeslee, Executive Director

Summary and notes formally taken by Kim Henry, Executive Assistant and Board Liaison



**National Executive Board Agenda
Reston, VA
March 29-30, 2019**

I	Review & Adoption of Agenda		
	Confirm Interim Actions		
	• Approval Minutes of the January 24, 2019 NEB Meeting	Consent	Page 3
	Confirm the Consent Agenda		
	• Approval of Candidates for National President 2022 Appendix A	Consent	Page
II	Executive Session		
	• Financial, Budget, Personnel, and Program Development Issues	Discussion	Page 4
III	Reports		
	A Report of Chair, Executive Committee		
	• Update on Diversity, Equity, Inclusion and Access	Discussion	Pages 7-11
	○ Cumulative List of Actions		
	○ Report on Association IDEA Positions		
	• Update on Standards	Informational	Pages 12-14
	• Division Updates	Discussion	
	• Policies		
	○ Investments Appendix B	Action	Pages
	○ Executive Director Evaluation Appendix B	Action	Pages
	○ Commercial Partners Appendix B	Action	Pages
	○ Elections/Nominations Appendix B	Action	Pages
	○ Internal Communication Appendix B	Discussion	Pages
	B Report of Executive Director/CEO		
	• Management Reports		
	• January, February Monthly Management Reports Appendix C	Informational	Pages

	• Summary of Actions & Follow-up	Informational	Pages 20-22
	• Financial Reports & Budget Update	Informational	
	• Comparative Membership Report	Informational	Page 23
	• Government Relations/Legislative Update	Informational	Pages 24-27
	• Building Update	Informational	
	• Technology Update	Informational	
	• Membership Campaign Plans	Informational	
C	Report on NAFME Elections		
	• National President-Elect Appendix A	Consent	Pages
	• Division Presidents-Elect	Informational	Pages 29
	• By-laws Amendment	Informational	
	• Committee on Elections & Campaigning Update	Informational	
	• National Nominating Committee Update	Informational	
D	Report of Chair, Position Statement Committee	Informational	Page 31
E	Report of Chair, Professional Development Committee		
	• Update on 2019 Kissimmee National Conference	Informational	Page 32
	• Update on Combined 2020 Conference	Informational	Page 32
	• Update on ANHE	Discussion	Page 32
	• Mentoring Update	Informational	Page 32
	○ Continuation of New Teacher Center Work 33-44	Action	Pages
	○ SMTE (Supporting Beginning Music Teachers 45-46 ASPA) Mentoring Proposal	Action	Pages
	• Options for Future Events	Action	
F	Report of NEB Liaisons 47-58	Informational	Pages
IV	Old Business		
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	B List of 2018-2020 NEB Meeting Dates	Informational	Pages 60-
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	C Updating Travel Matrix for 2018-2020	Informational	Pages 64-
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	D National Assembly (NASS) 2019 69-75	Discussion	Pages
	E Hall of Fame Policy	Informational	Page 76
V	New Business		
	A Discussion of Common Agenda Items		
	• NASS 2019 Division Board Meetings	Discussion	Page 77

- Communications Policy
 - 2019 Fall Division Board Meetings
- B MEJ Special Focus

Discussion
Action

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Retreat Discussion

The National Executive Board will use the time in retreat to discuss:

- Strategic Plan
 - Cook Ross Input
 - Code of Ethics
 - Methodology for developing new Strategic Plan

- Future Conferences & Events