



**APPROVED Minutes
National Executive Board
Virtual Meeting
June 1, 2020 – 7:00 pm – 9:00 pm EST**

I Board Members Present

Kathleen D. Sanz, NAFME President (2018-2020)
Mackie V. Spradley, NAFME President-Elect (2018-2020)
Denese Odegaard, NAFME Immediate Past President (2018-2020)
Keith Hodgson, President, Eastern Division (2019-2021)
Judy Bush, President, North Central Division (2018-2020)
Scott Barnes, President, Northwest Division (2019-2021)
Dian Eddleman, President, Southern Division (2018-2020)
Mike Quilling, President, Southwestern Division (2019-2021)
Samuel Tsugawa, President, Western Division (2018-2020)
Marc E. Greene, Immediate Past President, Eastern Division (2019-2021)
Leyla Sanyer, Immediate Past President, North Central Division (2018-2020)
John Combs, Immediate Past President, Northwest Division (2019-2021)
Russ Sperling, Immediate Past President, Western Division (2018-2020)

II Staff Members Present

Christopher B. Woodside, Chief Operating Officer
Chaudlier Moore, NAFME Chief Financial Officer
Kim Henry, NAFME Executive Assistant & Board Liaison

III Guests

Eileen Johnson, Partner, Whiteford, Taylor, Preston
Scott Sheehan, Chair, All National Honors Ensembles

IV Call to Order

President Kathleen D. Sanz called the meeting to order at 7:00 p.m. on Monday, June 1, 2020.

V Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY GREENE, SECONDED BY COMBS, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT; AND TO CONFIRM THE INTERIM ACTIONS AS PRESENTED:

- *CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE MARCH 20-21, 2020 NEB MEETING*

- CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE MARCH 3, 2020 NEB MEETING
- CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE MAY 6, 2020 NEB MEETING

VI Executive Session

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 7:08 P.M.

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO RETURN TO REGULAR SESSION AT 8:01 P.M.

The Board returned from Executive Session and reported out that it had discussed financial, budget, personnel, and program development issues.

IT WAS MOVED BY GREENE, SECONDED BY SANYER, AND CARRIED UNANIMOUSLY, TO APPROVE THAT THE BOARD SUSPEND THE SEARCH FOR AN EXECUTIVE DIRECTOR UNTIL THE SPRING OF 2021.

IT WAS MOVED BY QUILLING, SECONDED BY BARNES, AND CARRIED UNANIMOUSLY, TO CONFIRM THE INTERIM ACTION FROM MAY 26 AND TO AUTHORIZE THE EXECUTIVE COMMITTEE TO NEGOTIATE A CONTRACT WITH CHRISTOPHER WOODSIDE AS INTERIM EXECUTIVE DIRECTOR FOR ONE YEAR ON SUCH TERMS AS THE EXECUTIVE COMMITTEE DEEMS TO BE REASONABLE.

The National Executive Board went back into regular session at 8:02 p.m.

VII Reports

A Report of Chair, Executive Committee

President Sanz led a review of the proposed policy changes for policy I.A.003, the National President Leave of Absence from Employer policy.

IT WAS MOVED BY HODGSON, SECONDED BY EDDLEMAN, AND CARRIED UNANIMOUSLY, TO APPROVE THE CHANGES TO POLICY I.A.003, NATIONAL PRESIDENT LEAVE OF ABSENCE FROM EMPLOYER, AS PRESENTED.

President Sanz informed the NEB they would be reviewing the current Investment Policy, III.C.001. This review occurs on an annual basis during the budget review process. This would be discussed further at upcoming meetings.

President Sanz reviewed the “Varsity: Together As One” project. Varsity has asked for the support of NAFME on a new initiative called "Together As One" led by Ben Schroeder at Varsity and James Weaver at NFHS. Together As One is a free resource for high school marching bands. Working with nationally recognized composers and arrangers, David Starnes, Robert W. Smith, Jay Bocook, Michael Klesch, Richard Saucedo, Thom Hannum, Ralph Hardimon, Mike McIntosh, and Paul Rennick, to bring schools and communities “Together as One” as a free resource for schools. The NEB requested to review the materials for further consideration of this request for support.

B Report of Chair, Finance Committee

President-Elect Mackie V. Spradley reviewed the work of the Finance Committee for the NEB. The members of the Finance Committee are:

- President-Elect Mackie V. Spradley, Chair
- President Kathleen D. Sanz
- Immediate Past President Denese Odegaard
- Western Division President Sam Tsugawa
- ANHE Chair Scott Sheehan
- Eastern Division President Keith Hodgson

The committee has reviewed the current fiscal year budget and is reviewing variances as well as projected revenue and expenses for the upcoming fiscal year, 2020-2021. The committee is adjusting their work to reflect the recent change in policy from a biennium budget to an annual budget to take place for the upcoming fiscal year, 2020-2021. The committee will continue to report their ongoing work to the board to prepare for the new fiscal year budget proposal to be provided to the NEB for review by the date stipulated in policy, June 15 of the current fiscal year.

President-Elect Spradley reviewed for the NEB the proposed changes to the social networking platform, Higher Logic, that is used by the membership to exchange information in a closed and secure environment. The NEB came to a consensus to continue the use of the Higher Logic platform for the membership with adjustments made to the offerings of Higher Logic.

VIII Old Business

A List of 2020 Fall Division Board Meeting Dates

President Sanz reviewed the dates for the 2020 Fall Division Board Meetings. President Sanz asked the Division Presidents to provide start and end times for the Division meetings to better facilitate planning travel.

B List of 2018-2020, 2020-2022 NEB Meeting Dates

President Sanz reviewed the dates for the 2018-2020 and 2020-2022 NEB Meetings.

C Updating Travel Matrix for 2018-2020, 2020-2022

President Sanz asked the NEB to provide staff with their upcoming commitments to state MEAs to ensure the interactions among Division Presidents and the state MEAs is kept up to date.

D National Assembly (NASS) 2020

President Sanz reviewed for the board the planning to date. President-Elect Spradley outlined her current intentions for a virtual platform on which to hold National

Assembly, as well as the content for NASS that would include working with the board, Division Presidents, and state leaders. Planning continues with the Executive Committee and staff. Updates will be provided to the board.

IX New Business

A Discussion of Common Agenda Items

President Sanz reviewed the current list of topics for the common agenda items. President Sanz requested the board review the current list and prepare to add to it over the coming weeks.

- NASS 2020 Division Board Meetings
- 2020 Fall Division Board Meetings

B COVID-19 Research Study

President Sanz reviewed for the NEB the current work of the National Federation of High Schools for a COVID-19 aerosol research study. The data of this study from the University of Colorado and the University of Maryland will greatly assist the field in their determinations for teaching students in fall 2020 as well as provide guidance for holding student events during the time of COVID-19.

IT WAS MOVED BY GREENE, SECONDED BY HODGSON, AND CARRIED UNANIMOUSLY TO SUPPORT THE COVID-19 AEROSOL RESEARCH STUDY BEING CONDUCTED BY THE NATIONAL FEDERATION OF HIGH SCHOOLS WITH \$5000.00 IN FINANCIAL SUPPORT.

C Messaging: NAFME, National News

President Sanz updated the NEB on the current message to membership being considered by the NEB about current events. The NEB had a long discussion about the current events surrounding, and other education association responses to, the tragic death of George Floyd and ensuing protests. The board came to consensus on the best way to move forward to respond to these events and answer the call from membership for such a response. The board determined they would work with the Cultural Diversity and Social Justice Area for Strategic Planning and Action (ASPA) group to craft the best response to this nationwide current event. Updates will be provided to the board.

X Adjournment

IT WAS MOVED BY GREENE, SECONDED BY HODGSON, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON MONDAY, JUNE 1, 2020 AT 10:13 P.M.

Appendix A



**National Executive Board Agenda
Monday, June 1, 2020 - 7:00pm-9:00pm EASTERN
Virtual Meeting**

I	Review & Adoption of Agenda		
	Confirm Interim Actions		
	• Approval of the Minutes of the March 20-21, 2020 NEB Meeting	Consent	Page 1-2
	Confirm the Consent Agenda		
	• Approval of the Minutes of the March 3, 2020 NEB Meeting	Consent	Page 2
	• Approval of the Minutes of the May 6, 2020 NEB Meeting	Consent	Page 3-4
II	Executive Session	Discussion	
III	Reports		
A	Report of Chair, Executive Committee		
	• Proposed Policy Changes		
	○ I.A.003 - National President Leave of Absence from Employer	Informational	
	○ III.C.001 - Investment Policy	Informational	
	• Update on “Together As One” Project	Informational	Page 5-7
B	Report of Chair, Finance Committee		
	• Update on Finance Committee Meeting	Informational	
	• Update on Amplify/Higher Logic Platform	Informational	
IV	Old Business		
A	List of 2020 Fall Division Board Meeting Dates	Informational	Page 8
B	List of 2018-2020, 2020-2022 NEB Meeting Dates	Informational	Page 9-14

- C Updating Travel Matrix for 2018-2020, 2020-2022 Informational Page 15-20
- D National Assembly (NASS) 2020 Discussion Page 21-22
 - o Virtual Platform
- V New Business
 - A NASS & Fall 2020 Division Common Agenda Items Discussion Page 23
 - o Cook Ross Report Findings
 - o Ecosystem Feedback
 - B COVID-19 Research Study
 - C Messaging: NAFME, National News