



**APPROVED Minutes  
National Executive Board  
Virtual Meeting  
October 20, 2020 – 6:00 pm – 8:50 pm CT**

**I Board Members Present**

Mackie V. Spradley, NAFME President (2020-2022)  
Scott Sheehan, NAFME President-Elect (2020-2022)  
Kathleen D. Sanz, NAFME Immediate Past President (2020-2022)  
Keith Hodgson, President, Eastern Division (2019-2021)  
Karen Salvador, President, North Central Division (2020-2022)  
Scott Barnes, President, Northwest Division (2019-2021)  
Sonja Williams, President, Southern Division (2020-2022)  
Anne Dawson, President, Southwestern Division (2020-2021)  
Renee Shane-Boyd, President, Western Division (2020-2022)  
Marc E. Greene, Immediate Past President, Eastern Division (2019-2021)  
Judy Bush, Immediate Past President, North Central Division (2020-2022)  
John Combs, Immediate Past President, Northwest Division (2019-2021)  
Mike Raiber, Immediate Past President, Southwestern Division (2019-2021)  
Sam Tsugawa, Immediate Past President, Western Division (2020-2022)

**II Staff Members Present**

Christopher B. Woodside, Interim Executive Director  
Chaudlier Moore, Chief Financial Officer  
Kim Henry, NAFME Executive Assistant & Board Liaison

**III Observers**

Sue Barre, President-Elect, Eastern Division (2019-2021)  
Richard Tengowski, President-Elect, North Central Division (2020-2022)  
Tom Muller, President-Elect, Northwest Division (2019-2021)  
James Daugherty, President-Elect, Southern Division (2020-2022)  
Scott Hedgecock, President-Elect, Western Division (2020-2022)

**IV Call to Order**

President Mackie V. Spradley called the meeting to order at 6:04 p.m. Central Time on Tuesday, October 20, 2020.

## V Review and Adoption of Agenda (Appendix A)

*IT WAS MOVED BY BARNES, SECONDED BY COMBS, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:*

- CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE SEPT. 24, 2020 NEB MEETING
- CONFIRMED APPROVAL OF NAFME REPRESENTATIVE COUNCIL APPOINTMENTS - DIVISION
  - o COUNCIL FOR GENERAL MUSIC EDUCATION    SOUTHWESTERN DIVISION: LINDSEY SCHRODER, OK

## VI Reports

### A Report of Chair, Executive Committee

President Spradley provided an update to the board regarding the situation with ILMEA. Under the direction of the NEB, NAFME has sent a letter to all ILMEA members detailing the benefits of membership and what would be lost if the ballot initiative succeeds. NAFME may plan to send a second letter with additional information about the recent Collegiate Chapter of Excellence winners. The board decided to hold a town hall for ILMEA members in order for the North Central Division Presidents to answer any questions about benefits offered by NAFME, as well as current programs at the national level that also help ILMEA members.

President Spradley asked ANHE Chair Scott Sheehan to provide an update to the board on the All National Honor Ensembles (ANHE). Mr. Sheehan reported ANHE was moving ahead as a virtual event. Approximately 550 students are scheduled to participate. A save the date for the January 2022 ANHE is also being created and will go out as soon as the details and logistics are finalized.

President Spradley requested Chief Financial Officer, Chaudler Moore, provide a financial report to the board. Mr. Moore provided a summary analysis of actuals vs budget month to date and year to date. September 2020 MTD numbers revealed there has been a 40% overall decline in the number of members joining or renewing NAFME during the same prior year period. Our assumptions attributed this drop off to the COVID-19 pandemic situation affecting teachers' desire and/or ability to join or renew. We are also seeing some longer than usual lag in payments following invoices, perhaps due to schools not being physically open. YTD, there has been a 23% overall decline in the number of members joining or renewing NAFME. The membership revenue budget approved by the NEB accounted for a 30% drop in membership join/renews for the fiscal year. NAFME assets and investments remained consistent through the 1<sup>st</sup> quarter.

President Spradley requested Interim Executive Director Christopher B. Woodside discuss with the board immediate and long term options for ensuring the financial health of the organization. The board began discussions on possible additional streams of revenue which could be perused, and possible adjustments to the current NAFME business model. The board discovered how NAFME can best assist the state MEAs during this difficult financial time due to the COVID-19 pandemic. Mr. Woodside proposed

dialogue between the state MEA leaders and NAFME, through an upcoming meeting to be scheduled, focused on soliciting feedback on current financial circumstances and possible ways NAFME can be of assistance.

President Spradley provided information on the dates of upcoming events. These included:

- Music Program Leaders Forum – Nov. 4-5, 2021
- ANHE – Jan. 7-9, 2021
- Research Conference – Feb. 25-27, 2021

## **VII Appointments**

### **A Approval of NAFME Representative Council Appointments - Division**

Approved in the consent agenda. See page 2.

## **VIII New Business**

### **A Division Meeting Dates Fall 2021**

President Spradley requested the Division Presidents work with the Divisions to begin to finalize dates for 2021 Fall Division Meetings and to inform the office once these dates and locations were secured.

## **IX Adjournment**

*IT WAS MOVED BY GREENE, SECONDED BY WILLIAMS, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON TUESDAY, OCTOBER 20, 2020 AT 8:57 P.M. CENTRAL TIME.*

Appendix A



**National Executive Board Agenda  
Tuesday, October 20, 2020 - 6:00pm-8pm CENTRAL  
Virtual Meeting**

|     |   |               |            |
|-----|---|---------------|------------|
| I   | Review & Adoption of Agenda   |               |            |
|     | Confirm the Consent Agenda  |               |            |
|     | ○ Approval of the Minutes of the Sept. 24, 2020 NEB Meeting         | Consent       | Page 2-8   |
|     | ○ Approval of NAFME Representative Council Appointments by Division | Consent       |            |
| II  | Reports   |               |            |
|     | A Report of Chair, Executive Committee                              |               |            |
|     | • State MEA Update  | Discussion    | Page 9     |
|     | • ANHE Update   | Informational | Page 9     |
|     | • Financial Reports   | Discussion    | Page 9-13  |
|     | • Ongoing Implications of COVID                                     |               |            |
|     | • Current National Sponsored Events                                 |               |            |
|     | • Music Program Leaders Forum                                       |               |            |
|     | • ANHE  |               |            |
|     | • Biennial Research Conference                                      |               |            |
|     | • National Assembly 2021  |               |            |
|     | • Eastern Division Meeting  |               |            |
| III | Appointments  |               |            |
|     | A Approval of NAFME Representative Council Appointments by Division | Consent       | Page 14-16 |
| IV  | New Business  |               |            |
|     | A Division Meeting Dates Fall 2021                                  | Informational | Page 17    |

