



**APPROVED Minutes
National Executive Board
Virtual Meeting
November 17, 2020 – 6:00 pm – 9:15 pm CT**

I Board Members Present

Mackie V. Spradley, NAFME President (2020-2022)
Scott Sheehan, NAFME President-Elect (2020-2022)
Kathleen D. Sanz, NAFME Immediate Past President (2020-2022)
Keith Hodgson, President, Eastern Division (2019-2021)
Karen Salvador, President, North Central Division (2020-2022)
Scott Barnes, President, Northwest Division (2019-2021)
Sonja Williams, President, Southern Division (2020-2022)
Anne Dawson, President, Southwestern Division (2020-2021)
Renee Shane-Boyd, President, Western Division (2020-2022)
Marc E. Greene, Immediate Past President, Eastern Division (2019-2021)
Judy Bush, Immediate Past President, North Central Division (2020-2022)
John Combs, Immediate Past President, Northwest Division (2019-2021)
Dian Eddleman, Immediate Past President, Southern Division (2020-2022)
Mike Raiber, Immediate Past President, Southwestern Division (2019-2021)
Sam Tsugawa, Immediate Past President, Western Division (2020-2022)

II Staff Members Present

Christopher B. Woodside, Interim Executive Director
Chaudlier Moore, Chief Financial Officer
Kim Henry, NAFME Executive Assistant & Board Liaison

III Observers

Sue Barre, President-Elect, Eastern Division (2019-2021)
Richard Tengowski, President-Elect, North Central Division (2020-2022)
Tom Muller, President-Elect, Northwest Division (2019-2021)
James Daugherty, President-Elect, Southern Division (2020-2022)
Scott Hedgecock, President-Elect, Western Division (2020-2022)

IV Call to Order

President Mackie V. Spradley called the meeting to order at 6:02 p.m. Central Time on Tuesday, November 17, 2020.

V Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY SALVADOR, SECONDED BY BARNES, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:

- *CONFIRMED APPROVAL OF THE NAFME MINUTES OF THE OCT. 20, 2020 NEB MEETING*
- *CONFIRMED APPROVAL OF NAFME REPRESENTATIVE COUNCIL INTERIM APPOINTMENT - DIVISION*
 - *COUNCIL FOR INNOVATIONS* *NORTH CENTRAL DIVISION: JULIET HESS, EAST LANSING, MI*
- *CONFIRMED APPROVAL OF GMT EDITORIAL COMMITTEE APPOINTMENT – TERM 2020-2026*
 - *NICK MCBRIDE*

VI Reports

A Report of Chair, Executive Committee

President Spradley reviewed previous discussions with the board regarding the work with New Teacher Center (NTC), and the NAFME efforts on the mentoring project by the Supporting Beginning Music Teachers ASPA of the Society for Music Teacher Education (SMTE). The board discussed the merits of renewing the contract with NTC in contrast to building upon the existing work of the ASPA. It was the consensus of the board to discontinue the relationship with NTC, and instead pursue a more robust mentoring program based up on the work from the previous year that was led by the ASPA. Conversations have begun with the ASPA leaders and President Spradley to grow the mentoring program based on lessons learned and survey feedback from participants in the ASPA mentoring program from the previous year. It was further determined that the ASPA leaders would work with President Spradley and staff to survey state MEA leaders to identify mentoring programs happening via State MEAs and begin connecting that work to the mentoring program the ASPA is building.

IT WAS MOVED BY RAIBER, SECONDED BY SALVADOR, AND CARRIED UNANIMOUSLY TO NOT RENEW THE CONTRACT WITH NEW TEACHER CENTER FOR THE 2020-2021 SCHOOL YEAR.

President Spradley provided an update to the board on the work of the Equity Committee. President Spradley reviewed for the board that the Equity Committee was created to bring other people to the table with other experiences and to work closely with the NEB to provide insight into decisions with another perspective. Given this opportunity with the creation of the Equity Committee, President Spradley requested the board discuss a role for the Equity Committee in the National Nominating Committee selection process. The board discussed many options to involve the Equity Committee in the National Nominating Committee selection process that ranged from policy changes and timeline changes to incorporating the Equity Committee into the existing process outlined in policy. The consensus of the board was to work within existing parameters and provide an opportunity for the Equity Committee to offer guidance to the board on the nominees to the National Nominating Committee.

IT WAS MOVED BY SALVADOR, SECONDED BY RAIBER, AND CARRIED UNANIMOUSLY TO APPROVE A TIMELINE FOR THE FORMATION OF THE NATIONAL NOMINATING COMMITTEE AND REQUEST TWO (2) NAMES FROM EACH DIVISION PRESIDENT BY DECEMBER 15, 2020.

IT WAS MOVED BY HODGSON, SECONDED BY COMBS, AND CARRIED UNANIMOUSLY TO APPROVE THAT THE LIST OF NAMES SUBMITTED FOR THE NATIONAL NOMINATING COMMITTEE BE REVIEWED THROUGH THE LENS OF THE EQUITY COMMITTEE AND GIVEN TO THE BOARD FOR THE SELECTION OF SIX (6) MEMBERS.

President Spradley requested Chief Financial Officer, Chaudler Moore, provide a financial report to the board. Mr. Moore provided a summary analysis of actuals vs budget month to date and year to date. October 2020 MTD numbers revealed there has been a 40% overall decline in the number of members joining or renewing NAFME during the same prior year period. Our assumptions attributed this drop off to the COVID-19 pandemic situation affecting teachers' desire and/or ability to join or renew. We are also seeing some longer than usual lag in payments following invoices, perhaps due to schools not being physically open. YTD, there has been a 30% overall decline in the number of members joining or renewing NAFME. The membership revenue budget approved by the NEB accounted for a 30% drop in membership join/renews for the fiscal year. Mr. Moore noted he was waiting for the SBA to approve the request for the Paycheck Protection Program loan to be forgiven. Mr. Moore updated the board on planning for a possible line of credit with NAFME's investment firm, Merrill Lynch, and NAFME's bank, Bank of America. Discussions were underway with these financial entities to determine the best course of action for NAFME dependent upon budget fluctuations in the immediate future. Mr. Moore will continue to update the board on these discussions.

President Spradley asked ANHE Chair Scott Sheehan to provide an update to the board on the All National Honor Ensembles (ANHE). Mr. Sheehan reported ANHE planning was moving along. Conductors are holding planning meetings and staff is following the communications and planning timeline with student participants.

B Eastern Division – 2021 Conference & BOCJ Proposal

Eastern Division President Keith Hodgson updated the board on the proposal from the Eastern Division for the 2021 Conference and BOCJ. The Conference Committee is comprised of leaders from each state in the Division and each leader is bringing their experience from the state conferences to planning for the Division Conference. The Conference will be open to all members.

IT WAS MOVED BY HODGSON, SECONDED BY BARNES, AND CARRIED UNANIMOUSLY TO ACCEPT THE PROPOSAL FOR AN EASTERN DIVISION CONFERENCE TO BE HELD VIRTUALLY ON APRIL 22-24, 2021.

C Report of Chair, Professional Development Committee (PDC)

Chair Keith Hodgson provided an update to the board on the work of the PDC. The PDC Co-chairs have met three times with staff to approve webinars and other time sensitive items. The entire PDC has met for introductions of the members and to begin discussions of what the work will entail and the process for decision making going forward.

D Report on NAFME Elections

President Spradley requested the board review the timeline for the formation of the National Nominating Committee, as outlined in policy.

E Report of Chair, SRME

President Spradley requested the board review the report of findings from the 2018-2020 Research Grant Awardee for their information.

VII Appointments

A NAFME Representative Council Interim Appointments - Division

Approved in the consent agenda. See page 2.

B GMT Editorial Committee Appointments

Approved in the consent agenda. See page 2.

VIII Old Business

A 2021 Fall Division Meeting Dates

President Spradley requested the Division Presidents work with the Divisions to finalize dates for 2021 Fall Division Meetings and to inform the office once these dates and locations were secured.

IX New Business

A National Assembly 2021 – Dates & Planning

President Spradley informed the board this topic would be revisited at the December 2020 NEB meeting.

X Adjournment

IT WAS MOVED BY WILLIAMS, SECONDED BY HODGSON, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON TUESDAY, NOVEMBER 17, 2020 AT 9:14 P.M. CENTRAL TIME.



**National Executive Board Agenda
Tuesday, Nov. 17, 2020 - 6:00pm-8pm CENTRAL
Virtual Meeting**

I	Review & Adoption of Agenda		
	Confirm the Consent Agenda		
	○ Approval of the Minutes of the Oct. 20, 2020 NEB Meeting	Consent	Page 1-6
	○ Approval of Council Interim Appointments by Division	Consent	
	○ Approval of GMT Editorial Committee Appointment	Consent	
II	Reports		
	A Report of Chair, Executive Committee		
	• Financial Reports	Discussion	Page 7-13
	• Line of Credit	Discussion	
	• Roadmap Update	Discussion	
	• New Teacher Center	Action	
	• State MEA Update	Discussion	
	• Equity Committee Update	Discussion	Page 14
	• National Conference Update	Informational	
	• Music Program Leaders Forum	Informational	
	• ANHE Update	Informational	Page 15
	B Eastern Division – 2021 Conference & BOCJ Proposal	Action	Page 16-19
	C Report of Chair, Professional Development Committee	Informational	Page 20-21
	D Report on NAFME Elections		
	• Nominating Committee Timeline	Discussion	Page 22-26
	E Report of Chair, SRME		
	• 2018-2020 Research Grant Awardee Report Appendix A	Informational	Page 27,
III	Appointments		
	A Council Interim Appointments - Division	Consent	Page 28-30
	B GMT Editorial Committee Appointments	Consent	Page 31

IV	Old Business	
A	2021 Fall Division Meeting Dates	Informational Page 32
V	New Business	
A	National Assembly 2021 - Dates & Planning	Informational Page 33