



2021 ALL-NATIONAL HONOR ENSEMBLES REGISTRATION AND PAYMENT INSTRUCTIONS

HOW TO REGISTER

Payment Option #1: Online with Credit Card

1. Click [HERE](#) to register
2. Enter student information
3. Select "Yes" to Credit Card
 - a. Select "No" to Purchase Order
 - b. Select "No" to Check
4. Select the Student Registration option
5. Select Confirm Selections
6. Select Final Steps
7. Select Pay Now
8. Enter Payment Information

Payment Option #2: Purchase Order or Check (final payment must arrive by Thursday, November 11, 2021)

1. Click [HERE](#) to register
2. Enter student information
3. Select "Yes" to Purchase Order **OR** Check
 - a. Select "No" to Credit Card
4. Select the Student Registration option
5. Select Confirm Selections
6. Select Final Steps
7. Select Finish and Pay Later
8. Select Pay by Mail
9. Once a confirmation page is generated, select "Print Invoice" at the bottom of the page.
 - a. An invoice will be generated that should be used in conjunction with a PO or check.
 - b. If printing is not available at the time of registration, a confirmation email will also be sent to the student with an option to "View Invoice."
10. Send check to:

National Association for Music Education
PO Box 70704
Philadelphia, PA 19176-0704

 - a. Include the printed invoice from the registration site with check payment.
 - b. Include with the check the student's first and last name, and selected ensemble.
 - c. If applicable, also include a note with the check that mentions if the student is receiving full and/or partial financial support through their school district and/or State Music Educators Association, including their contact information.