



APPROVED Minutes
National Executive Board
Virtual Meeting
January 25, 2022 – 6:00 pm – 8:00 pm CT

I Board Members Present

Mackie V. Spradley, NAFME President (2020-2022)
Scott Sheehan, NAFME President-Elect (2020-2022)
Kathleen D. Sanz, NAFME Immediate Past President (2020-2022)
Susan Barre, President, Eastern Division (2021-2023)
Tom Muller, President, Northwest Division (2021-2023)
Sonja Williams, President, Southern Division (2020-2022)
Anne Dawson, President, Southwestern Division (2021-2023)
Renee Shane-Boyd, President, Western Division (2020-2022)
Keith Hodgson, Immediate Past President, Eastern Division (2021-2023)
Judy Bush, Immediate Past President, North Central Division (2020-2022)
Scott Barnes, Immediate Past President, Northwest Division (2021-2023)
Dian Eddleman, Immediate Past President, Southern Division (2020-2022)
Mike Raiber, Immediate Past President, Southwestern Division (2021-2023)

II Staff Members Present

Christopher B.L. Woodside, NAFME Executive Director
Chaudlier Moore, NAFME Chief Financial Officer
Kim Henry, NAFME Director of Governance & Administration
Tooshar Swain, NAFME Director of Public Policy and Advocacy

III Observers

Michael Brownell, President-Elect, Eastern Division (2021-2023)
Richard Tengowski, President-Elect, North Central Division (2020-2022)
Dusty Molyneaux, President-Elect, Northwest Division (2021-2023)
James Daugherty, President-Elect, Southern Division (2020-2022)
Martha Gabel, President-Elect, Southwestern Division (2021-2023)
Scott Hedgecock, President-Elect, Western Division (2020-2022)

IV Call to Order

President Mackie V. Spradley called the meeting to order at 6:01 p.m. Central Time on Tuesday, January 25, 2022. President Spradley reviewed the meeting expectations provided to the board

that would be in place for the remainder of her Presidency. The meeting norms included decorum that is outlined in policy I.K.001 Governance Code of Conduct.

V Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY EDDLEMAN, SECONDED BY DAWSON, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:

- APPROVAL OF NOV. 30, 2021 NEB MINUTES

VI Reports

A Report of Chair, Executive Committee

President Spradley asked Chief Financial Officer Chaudlier Moore to provide an overview of the finances. Mr. Moore reviewed the month to date (MTD) and year to date (YTD) expenses, revenue, and investments. The membership join/renew activity was positive overall for the month of December 2021. There was a 25% increase over the previous YTD in membership join/renew activity. Negative factors affecting membership join/renew activity are the continuing pandemic and the decrease in numbers from Illinois renewing. Positive factors include that several states have increased in-person events, regular NAFME renewal and lapsed member activity, and the increase in Collegiate members from the previous YTD.

Mr. Moore reminded the board that NAFME was working with new auditors who need extended time for the preparatory work for the audit. Once the audit is complete, they will prepare the 990 for review and approval.

The board requested a budget comparison from 2018, 2019 and 2020 since 2020 was an anomaly year due to COVID-19. Mr. Moore confirmed he would provide that comparison report in time for the next board meeting.

President Spradley asked Executive Director Christopher Woodside to update the board on MEA activities. Mr. Woodside thanked the Western Division leadership for inquiring about an update regarding the WMEA (India) affiliate. Staff has not yet heard a definitive response from the leadership of WMEA (India), but they did respond they will be in touch soon and we will keep the board apprised of this situation. Mr. Woodside also provided an update from NAFME-TX. The current President-Elect has resigned, and NAFME staff will assist while the MEA goes through a staff transition.

President Spradley led the board in discussion about a possible proposal to have the association provide support to students of color at HBCUs that are preparing for their licensure exams and preparing to join the field. President Spradley asked Mr. Woodside to provide an update on the possible funding of this project. Mr. Woodside reminded the board upon approval of the last budget there was money intended for DEIA related projects and this qualifies for a review by the board under that category. This would be a very meaningful and valuable service for the association to provide. NAFME is deeply invested in our Collegiates and growing them to be a part of our leadership. President

Spradley noted she is awaiting a formal proposal and at that time she, along with staff, would review the proposal and share it with the Executive Committee and the Equity Committee. The board will be kept informed about the proposal.

President Spradley reviewed the informational items with the board which included a review of the Division Nominating Committee timeline for the January 2023 NAFME Elections, and the Society and Council reports from the NEB Liaisons. President Spradley also noted the NEB Liaison roles would need to be updated as Division Immediate Past Presidents rolled off the board in June 2022.

President Spradley asked NAFME President-Elect Scott Sheehan to provide a report about the recent All National Honor Ensembles program. President-Elect Sheehan reported the event went well. The speakers were beneficial for the students, rehearsals had great content, and the college fair was a success.

President Spradley requested Tooshar Swain, Director of Public Policy and Advocacy, update the board with the latest information regarding possible response from the music education community to Centers for Disease Control (CDC) guidance regarding low risk, in-person music making. Mr. Swain reviewed for the board recent conversations with colleague organizations regarding this topic, as well as feedback received from NAFME members. The board discussed options presented by staff, ultimately recommending action. Mr. Woodside responded by informing the board that staff would proceed according to their wishes, but with an understanding that outreach would continue, including to state affiliates, and that the board would be kept informed of developments which might impact the decision to move forward, and alter NAFME action in response to the situation.

IT WAS MOVED BY SANZ, SECONDED BY HODGSON, AND CARRIED, BARRE, MULLER, WILLIAMS, DAWSON, SHANE-BOYD, BARNES OPPOSED, TO APPROVE SENDING A LETTER FROM THE NAFME MUSIC EDUCATION POLICY ROUNDTABLE TO THE CDC STATING THE IMPORTANCE OF MUSIC EDUCATION TO CURRICULAR CONTENT TO ALL SCHOOLS AND THAT NAFME SUPPORTS THE INTERNATIONAL PERFORMING ARTS COALITION AEROSOL STUDY.

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 8:50 P.M. CENTRAL TIME.

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO RETURN TO REGULAR SESSION AT 9:20 P.M. CENTRAL TIME.

The Board returned from Executive Session and reported out that it had discussed personnel, and program development issues.

President Spradley asked Mr. Woodside to update the board regarding the request from the landlord of the NAFME Headquarters building. Mr. Woodside informed the board the landlord had requested a letter from NAFME detailing why it would be beneficial to allow NAFME out of the current lease. Staff will keep the board updated.

VII Old Business

President Spradley led the board through a discussion about the upcoming Equity Bylaw Amendments vote. The board decided to hold the Equity Bylaw Amendments vote in April. Communications for the Equity Bylaw Amendments vote could then begin after the current NAFME Elections conclude.

IT WAS MOVED BY SANZ, SECONDED BY BARNES, AND CARRIED UNANIMOUSLY, TO APPROVE THE EQUITY BYLAW AMENDMENTS VOTE TAKE PLACE ON APRIL 1-29, 2022.

President Spradley asked President-Elect Scott Sheehan to discuss 2022 National Assembly planning with the board. President-Elect Sheehan led a discussion about the format for the 2022 National Assembly, virtual, in-person, or hybrid. In order to get a better understanding of ability to participate in this year's National Assembly, the board requested a survey of bylaw stipulated attendees be sent out prior to the next board meeting. Staff was directed to bring the survey results to the next board meeting for a decision on the format of the event.

President Spradley asked President-Elect Scott Sheehan to discuss the 2022 November Conference that includes the next ANHE event. The board discussed options for mitigating cost related to the ANHE event, and empowered staff to seek major underwriting to help lower costs associated with the programming. The board will resume discussion on other options at the next board meeting.

VIII Adjournment

IT WAS MOVED BY HODGSON, SECONDED BY MULLER, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON TUESDAY, JANUARY 25, 2022, AT 9:51 P.M. CENTRAL TIME.



**National Executive Board Agenda
Tuesday, Jan. 25, 2022 - 6:00 pm-8:00 pm CENTRAL
Virtual Meeting**

Review & Adoption of Agenda

Confirm the Consent Agenda

- Approval of Nov. 30, 2021 Minutes Consent Pages 1-9

Suggested Motion: Move to adopt the agenda including the consent agenda with flexibility as directed by the President as presented.

Topics

- Meeting Expectations Informational Pages 10-11
- Financial Report Informational Pages 12-21
 - Q1 Management Report Informational Pages Appendix A
- ANHE Jan. 2022 Update Informational
- MEA Updates Informational
- Equity Committee Update Informational
 - HBCU funding Informational
- Equity Bylaw Amendments Update Informational
 - **Suggested Motion:** Move to approve dates for the vote of the membership as specified by the NEB per the NAFME Bylaws. Action Pages 22
- Timeline for Division Nominating Committee Informational Pages 23-24
- Reports of the NEB Liaisons Informational Pages 25-30
- 2022 In-Person Events Action Pages 31-34
 - National Assembly 2022 Action Pages 31-34
 - **Suggested Motion:** Move to approve the type of event that will held for National Assembly 2022.
 - ANHE Nov. 2022 Discussion Pages 35-38
 - Travel Protocols Discussion

- **Suggested Motion:** Move to adjourn the NEB meeting on Tuesday, Jan. 25, 2022.

