



2022 All-National Honor Ensembles (ANHE) School Acknowledgement Form

**This form must be signed by school principal and director and returned by
Friday, September 16, 2022.**

Student Name: _____
Ensemble Name: (Circle One) Band Choir Orchestra Jazz Guitar Modern Band

General Expectations and Student Code of Conduct

The following rules have been established for the participants of the 2022 All-National Honor Ensembles. Students shall at all times abide by and conform to the following:

General Expectations

1. All participants of the 2022 NAFME All-National Honor Ensembles program are required to be fully vaccinated for COVID-19. Medical or religious exemptions may be requested. **Please see the NAFME COVID-19 Vaccination Policy Agreement for details.**
2. **All Students must attend the program in its entirety.** The ANHE program begins at 4:00 PM on Thursday, November 3 and concludes at 12:00 PM on Sunday, November 6. Illness is the only excuse for missing a rehearsal. Students who miss more than one hour of rehearsal due to illness or any other unscheduled conflict will not be permitted to perform. **Students will not be released to parents until the conclusion of the final concert (12:00 PM) on Sunday, November 6.**
3. **Students must arrive at the Gaylord National Resort & Convention Center by 3:30 PM on Thursday, November 3. Flights must arrive at DCA by 3:00 PM.** Travel time from Reagan National Airport (DCA) to the Gaylord National Resort is approximately 30 minutes via bus transportation provided by NAFME.
4. Students will prepare all assigned music prior to arriving at National Harbor.
5. NAFME will not provide instruments, with the exception of some large percussion. **Students must make arrangements to transport or rent an instrument at their own expense.**
6. Students are to immediately report any accidents, injuries, and/or illnesses to the group chaperone or ensemble manager.
7. **Students will cooperate fully with program staff, chaperones, managers, conductors, and any other administrative officials.**
8. Use of cell phones, tablets, laptops, or other electronic devices during rehearsals and performances is prohibited, unless authorized by the manager or conductor.
9. Students are not allowed to operate a motor vehicle or travel in any personal vehicle during the Honor Ensembles program. Students are also prohibited from having a motor vehicle on site.

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TO BE SIGNED BY SCHOOL PRINCIPAL AND DIRECTOR



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10. Once checked-in, students are not permitted to leave the hotel or officially designated and scheduled areas for any reason. **Students must attend all scheduled activities, meals, rehearsals, concerts, etc.** and must be in assigned areas at all times.
11. NAFME will provide all hotel rooming assignments. Students are required to stay in the NAFME assigned accommodations.
12. **Students are only permitted in their assigned room.** They are prohibited from being in any other students' hotel rooms at any time regardless of gender. Students who violate this rule may be immediately expelled from the program and participation in the final performance.
13. Students must be in their assigned room at curfew time and remain in the assigned room until 10 minutes prior to breakfast.
14. Use of hotel services, including room telephones for local or long-distance calls, paid television, room service, etc. is forbidden. Students are not permitted to use the hotel pool, fitness center, or spa facilities.
15. Pranks or vandalism of any kind will not be tolerated. Parents/guardians and/or the participant will assume full financial responsibility for damage caused by the participant. Damage to any hotel room may be assessed equally among those students assigned to the room.
16. Use, possession, or acquisition of alcoholic beverages, tobacco products, or illegal drugs is prohibited at any time during participation in the 2022 NAFME All-National Honors Ensembles. Any violation of this rule will result in immediate dismissal.
17. NAFME has authority to search student rooms with probable cause.
18. Students must dress appropriately and wear the official NAFME identification badge visibly at all times.

Cancellation Policy

Students should notify NAFME immediately if it is necessary to withdraw from the assigned 2022 NAFME All-National Honors Ensemble. Failure to do so will result in the student forfeiting their participation in the program and refund.

If a student cancels 60+ days in advance of the event, they will receive a full refund of \$875.00 minus a \$50.00 administrative processing fee. If a student cancels 30-60 days in advance of the event, they will receive a partial refund of \$350.00. If a student cancels less than 30 days in advance of the event, they will not receive a refund unless there is a death in the immediate family (parent, sibling, or grandparent) or a documented medical emergency, in which case NAFME will provide a partial refund of \$300.00.

Refunds cannot be made due to extreme weather conditions. Should flights be delayed or cancelled, students must arrive onsite by 8:30 AM on Friday, November 4, 2022. ANHE staff must be notified in writing immediately of any changes to transportation. Should students fail to arrive by this deadline or notify staff appropriately, they will forfeit their participation in the program and refund.

ANHE staff should be notified immediately if any student should have delayed or cancelled transportation, illness, or other emergency. Failure to do so will result in the student forfeiting their participation in the program and refund.

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Code of Conduct

1. Students shall not discriminate and shall be respectful of ethnic, national, and cultural differences.
2. Students shall respect the individual rights and safety of others. While participating in the All-National Honor Ensembles, respectful discourse and appropriate behavior shall be required of students. Students shall avoid the use of profanity, exhibit good sportsmanship, and refrain from all gestures and comments that a reasonable person may judge as unwelcome.
3. Students shall contribute to a collegial, inclusive, professional, positive, and respectful environment for fellow participants, conductors, and staff, and shall model the best in participant behavior.
4. Students shall communicate with others in a clear and respectful manner and in appropriate settings.
5. Inappropriate communication by email, online ensemble communication platforms, or in any public forum about NAFME, other student participants, its conductors, staff, or stakeholders is not acceptable. Issues regarding NAFME shall be taken up in private with the appropriate NAFME staff member.
6. Students shall treat all other participants, conductors, and staff fairly and not discriminate on the basis of religion, actual and perceived gender, gender expression, gender identity, civil status, family status, sexual orientation, religion, age, medical condition or disability, race, ethnicity, socio-economic status, or culture.

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FOR SCHOOL OFFICIALS AND/OR ADMINISTRATORS

I, the undersigned, have read this official 2022 NAFME All-National Honor Ensembles contract, discussed its contents with the student, and agree to support its enforcement. I endorse this student as an outstanding musician worthy of the All-National Honor Ensembles participation. I understand that the 2022 NAFME All-National Honor Ensembles are organized expressly for the students of NAFME members only. My signature below certifies that the ensemble director is a NAFME member and has this student is under their direction in a high school instrumental or vocal group corresponding with the 2022 NAFME All-National Honor Ensemble for which the student was selected. I understand that the school will permit the selected student to attend all rehearsals in their entirety during the event. I also understand that the school, myself, and/or parent/guardian will arrange transportation to and from this event and the students are not permitted to drive, to, from, or during this event.

School Principal Printed Name

Signature

Date

School Name

FOR DIRECTORS

I, the undersigned, have read this official 2022 NAFME All-National Honor Ensembles Student Contract, discussed its contents with the student, and agree to support its enforcement. I endorse this student as an outstanding musician worthy of the All-National Honors Ensembles participation. I understand that the 2022 NAFME All-National Honor Ensembles are organized expressly for the students of NAFME members only. My signature below certifies that I am a NAFME member and have this student under my direction in a high school instrumental or vocal group corresponding with the 2022 NAFME All-National Honor Ensemble for which the student was selected.

I understand that, as the ensemble director, I will receive this student's music via e-mail with a Dropbox link and agree to notify NAFME in case of a change in contact information. I will assist my student in preparing the music selected for the program. I permit students to attend all rehearsals in their entirety during the event. I also understand that the school, myself, and/or parent/guardian will arrange transportation to and from this event and the students are not permitted to drive, to, from, or during this event.

Ensemble Director Printed Name

Signature

Date

School Name