



**APPROVED Minutes**  
**National Executive Board**  
**November 28, 2022 – 7:00 p.m. – 9:46 p.m. ET**

**I Board Members Present**

Scott R. Sheehan, NAFME President (2022-2024)  
Deb Confredo, NAFME President-Elect (2022-2024)  
Mackie V. Spradley, NAFME Immediate Past President (2022-2024)  
Susan Barre, President, Eastern Division (2021-2023)  
Richard Tengowski, President, North Central Division (2022-2024)  
James Daugherty, President, Southern Division (2022-2024)  
Anne Dawson, President, Southwestern Division (2021-2023)  
Scott Hedgecock, President, Western Division (2022-2024)  
Karen Salvador, Immediate Past President, North Central Division (2022-2024)  
Scott Barnes, Immediate Past President, Northwest Division (2021-2023)  
Sonja Williams, Immediate Past President, Southern Division (2022-2024)  
Mike Raiber, Immediate Past President, Southwestern Division (2021-2023)  
Renee Shane-Boyd, Immediate Past President, Western Division (2022-2024)  
Michael Brownell, President-Elect, Eastern Division (2021-2023)  
Kim Bruguier, President-Elect, North Central Division (2022-2024)  
Dusty Molyneaux, President-Elect, Northwest Division (2021-2023)  
Susan Smith, President-Elect, Southern Division (2022-2024)  
Martha Gabel, President-Elect, Southwestern Division (2021-2023)  
Michael Stone, President-Elect, Western Division (2022-2024)  
Alice Hammel, National Executive Board Member (2022-2024)  
Lenora Helm Hammonds, National Executive Board Member (2022-2024)

**II Staff Members Present**

Christopher B.L. Woodside, NAFME Executive Director  
Chaudler Moore, NAFME Chief Financial and Administrative Officer  
Kim Henry, NAFME Chief of Staff and Governance Relations  
Amanda Karhuse, NAFME Assistant Executive Director (AED) for Advocacy and Public Policy

**III Call to Order**

President Scott R. Sheehan called the meeting to order at 7:09 p.m. Eastern Time on Monday, November 28, 2022.

**IV Review and Adoption of Agenda (Appendix A)**

*IT WAS MOVED BY WILLIAMS, SECONDED BY HAMMEL, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:*

- *APPROVAL OF SEPTEMBER 27, 2022 NEB MINUTES*
- *APPROVAL OF NAFME SOCIETY FOR RESEARCH AND MUSIC EDUCATION APPOINTMENTS*
- *APPROVAL OF VACCINATION AND TESTING POLICY*

## **V Reports/Ongoing Business**

### **A Report of Chair, Executive Committee**

President Sheehan asked Chief Financial and Administrative Officer Chaudlier Moore to provide an overview of the finances. Mr. Moore noted the board was receiving financial reports for the months of September 2022 and October 2022. Mr. Moore informed the board the September 2022 financial report was a supplemental report to what had previously been shared with the board. Due to competing commitments (higher than expected join/renew membership numbers, and an active NAFME audit) the quarterly reconciliation was delayed several weeks. The completed quarterly reconciliation resulted in the recognition and posting of additional revenue.

Mr. Moore reviewed the October 2022 month to date (MTD) and year to date (YTD) expenses, revenue, and investments. Mr. Moore was asked where the 2022 National Conference revenue was reflected and informed the board that those conference funds would be reflected now that the event had occurred. This is an accounting best practice recommended by the NAFME Auditors.

President Sheehan updated the board on the Audit Committee appointments. President Sheehan and Executive Director Chris Woodside have conducted outreach to individuals to request their service on the NAFME Audit Committee. Responses have not yet been received by all who were asked. Once individuals have agreed to serve, the board will be asked to vote on those appointments. The board will be kept apprised of that progress.

President Sheehan asked AED Amanda Karhuse to provide the board with an Advocacy and Public Policy update. Work continues on expanding the Music Education Policy Roundtable and bringing new voices to the table. The Advocacy and Public Policy team also supports state MEAs in crafting their advocacy plans and building campaigns and is planning the association's activities to commemorate Music In Our Schools Month in March. Hill Day 2023 planning will increase at the beginning of the New Year leading up to National Assembly 2023.

President Sheehan asked Eastern Division President Sue Barre to provide the board with an update on the 2027 Eastern Division Conference Proposal. Eastern Division President Barre reviewed the report from the Eastern Division Board that recommended the conference be held in Rhode Island. Next steps include Rhode Island MEA beginning to work with the Office of the Executive Director to follow policy guidelines for the planning of the 2027 Eastern Division Conference.

*IT WAS MOVED BY SALVADOR, SECONDED BY HAMMEL, AND CARRIED UNANIMOUSLY TO APPROVE THE 2027 EASTERN DIVISION CONFERENCE PROPOSAL, AS PRESENTED.*

President Sheehan asked Immediate Past President Mackie V. Spradley to provide an update from the Equity Committee. Immediate Past President Spradley noted the committee would begin their review of the candidates for the National Nominating Committee (NNC). This work will culminate in a recommendation to the National Executive Board of a slate of candidates to serve on the NNC for the 2024 National President-Elect election. Immediate Past President Spradley discussed with the board the ongoing work on the Strategic Plan through the Equity Committee, the Equity Leadership Institute (ELI), and the Strategic Plan Writing Teams. Next steps include beginning the process of the Implementation Planning to include these and additional groups. There will be a town hall and webinar meetings to kick start that planning.

President Sheehan asked North Central Division Immediate Past President Karen Salvador to report on the Division Concepts Laws paper that she is authoring. North Central Division Immediate Past President Salvador informed the board the paper was currently being reviewed by the NAFME Executive Committee and staff for feedback and formatting concerns. The board would continue to be updated on this topic.

President Sheehan asked Southwestern Division President-Elect and Professional Development and Partnerships Committee (PLPC) Chair-Elect Martha Gabel to update the board on the work of the committee. Chair-Elect Gabel informed the board of the many webinars planned to close out the calendar year, as well as a recent town hall hosted by the PLPC that included a rich dialogue on the topics of behavior management, partnering with principals and working to build advocacy in the school community. Staff will work with the PLPC on turning that dialogue into action. Chair-Elect Gabel noted for the board the PLPC was working with President Sheehan to finalize the TM Advisory Committee members and processes for reviewing content submissions sent to NAFME specific to the council area of expertise. The board will be kept informed on this topic.

President Sheehan requested President-Elect Deb Confredo provide a report of the Music Teacher Profession Initiative task force. President-Elect Confredo informed the board the task force was reviewing the data from interviews they conducted with schools and developing a code book with headings and subheadings to best capture the data. The task force plans to produce a white paper. Next steps include consideration of how to promote the white paper and create opportunities with webinars and other communication options.

President Sheehan reviewed for the board the NAFME National Nominating Committee timeline, as well as the January 2023 election timeline.

President Sheehan informed the board of an upcoming partnership with the National Association of Music Merchants (NAMM) that will include professional development opportunities for NAFME and NAMM members. The Guitar Council will be the lead volunteer group providing content for this professional development.

## **VI Appointments**

SRME Executive Committee Appointments – 6-year term of January 1, 2023, through December 31, 2028.

- Jessica Napoles, University of North Texas
- Kelly Parkes, Teachers College, Columbia University
- Steve Kelly, Florida State University

**VII Old Business**

President Sheehan noted upcoming dates for NEB meetings and ELI meetings.

**V Reports/Ongoing Business (cont.)**

**A Report of Chair, Executive Committee (cont.)**

President Sheehan asked the Division Presidents to provide updates from the state MEAs. Each Division President provided an update from each state MEA, as well as discussed successes and areas of need of which the board should be aware. It was noted by many Division Presidents that there are a large number of new State Executives coming into that role. President Sheehan led dialogue about past and upcoming state visits to ensure all Division Presidents are aware of the rotation of visits for the 2 years of his presidency. The board agreed there should be touch points throughout the year with the state MEAs and to coordinate those efforts.

**VIII Adjournment**

*IT WAS MOVED BY BARRE, SECONDED BY HAMMONDS, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON MONDAY, NOVEMBER 28, 2022, AT 9:46 P.M. EASTERN TIME.*



**National Executive Board Agenda**  
**Monday, Nov. 28, 2022 – 7:00 pm – 9:00 pm ET**  
**Virtual Meeting**

I	Review & Adoption of Agenda		
	Confirm the Consent Agenda		
	• Approval of September 27, 2022 Minutes	Consent	Pages 1-10
	• Approval of NAFME Society for Research and Music Education Appointments	Consent	
	• Approval of Vaccination and Testing Policy	Consent	
II	Ongoing Business		
	• Financial Report		Pages 11-23
	• Audit Committee Appointments	Action	Pages 24-27
	• October 2022 High Notes & Membership Report Appendix A1, A2	Informational	
	• High Notes Monthly report and Quarterly report Schedule	Informational	Page 28
	• Advocacy and Public Policy Report	Informational	
	• 2027 Eastern Division Conference Proposal	Action	Page 29-33
	• MEA Relationship Building		
	• State Reports	Informational	
	• NAFME Travel Expenses/MEA state visit tracking document	Informational	Pages 34-36
	• Unified Member Value Proposition	Discussion	
	• State MEA “Tune Up” Questions	Informational	Page 37
	• Reports		Page 38
	• Equity Committee		
	▪ Divisive Concepts Laws	Informational	
	• PLPC	Informational	
	• Music Teacher Profession Initiative Report	Informational	
	• NAFME Elections		
	• National Nominating Committee timeline	Informational	Page 39-41
	• January 2023 Elections	Informational	Page 42
III	Appointments		
	• Approval of NAFME Society for Research and Music Education Appointments	Consent	Pages 43
IV	Old Business		
	• Strategic Plan	Informational	Page 44

- Approval of Vaccination and Testing Policy Consent Pages 45-46
- List of NEB Meeting Dates 2022-2024 Informational Page 47
- Lis of ELI Meeting Dates 2022-2023 Informational Page 48