



**APPROVED Minutes
National Executive Board
January 20, 2025 – 11:03 a.m. – 1:29 p.m. ET
Virtual Meeting**

I Board Members Present

Scott R. Sheehan, NAFME President (2022-2024)
Deb Confredo, NAFME President-Elect (2022-2024)
Mackie V. Spradley, NAFME Immediate Past President (2022-2024)
Michael Brownell, President, Eastern Division (2023-2025)
Rich Tengowski, President, North Central Division (2022-2024)
Dusty Molyneaux, President, Northwest Division (2023-2025)
James Daugherty, President, Southern Division (2022-2024)
Martha Gabel, President, Southwestern Division (2023-2025)
Scott Hedgecock, President, Western Division (2022-2024)
Tom Muller, Immediate Past President, Northwest Division (2021-2023)
David Brown, President-Elect, Eastern Division (2023-2024)
Kim Bruguier, President-Elect, North Central Division (2022-2024)
Joe Dyvig, President-Elect, Northwest Division (2023-2025)
Susan Smith, President-Elect, Southern Division (2022-2024)
Michael Stone, President-Elect, Western Division (2022-2024)
Lenora Helm Hammonds, National Executive Board Member (2022-2024)

II Staff Members Present

Christopher B.L. Woodside, NAFME Executive Director
Chaudlier Moore, NAFME Chief Financial and Administrative Officer
Kim Henry, NAFME Chief of Staff and Governance Relations
John Donaldson, NAFME Assistant Executive Director of Professional Development & Publications
Amanda Karhuse, NAFME Assistant Executive Director of Advocacy and Public Policy

III Call to Order

President Scott R. Sheehan called the meeting to order at 11:03am Eastern Time on Saturday, January 20, 2024.

IV Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY TENGOWSKI, SECONDED BY BROWNELL, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE INTERIM ACTION AND CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:

- *APPROVAL OF NOVEMBER 27, 2023 NEB MINUTES*

- *APPROVAL OF DECEMBER 4, 2024 NEB MINUTES*
- *APPROVAL OF NATIONAL ASSEMBLY DATES AND LOCATION*
- *APPROVAL OF NAFME AUDIT COMMITTEE APPOINTMENTS*
 - *CHAIR: DUSTY MOLYNEAUX – NORTHWEST DIVISION PRESIDENT*
 - *MARTHA GABEL – SOUTHWESTERN DIVISION PRESIDENT*
 - *MARY LUEHRSEN – NAMM FOUNDATION EXECUTIVE DIRECTOR*

V Reports/Ongoing Business

A Report of Chair, Executive Committee

President Sheehan asked Chief Financial and Administrative Officer Chaudlier Moore to provide an overview of the finances. Mr. Moore informed the board that December 2023 showed a decrease year to date (YTD) of about 7.75% in membership join/renew activity. This is the 3rd month in a row that we've seen an activity decrease relative to the previous year following the tremendous relative increase in activity in September 2023. Activity year to date is still about 2.5% ahead of last year.

Mr. Moore updated the board on the NAFME office building move out. The move out of the building went smoothly. Great thought and care were given to historic items in the office building as they were moved to the NAFME archives at the University of Maryland and to a storage unit that NAFME is using following the move.

President Sheehan asked Executive Director Chris Woodside and Assistant Executive Director of Advocacy and Public Policy Amanda Karhuse to provide an update to the board on recent advocacy activities. Mr. Woodside and Ms. Karhuse informed the board about a possible advocacy collaboration with NAFME's colleague organizations in the arts education subject matter discipline areas. The potential benefits and activities of this partnership are outlined below. The board will be kept apprised of this partnership.

Benefits would include:

- Increased credibility and breadth of coalition strength on Capitol Hill and beyond.
- Strengthened relations with colleague organizations in the broader arts education space and helps provide a model for future collaborations – the power of advocacy diplomacy is real!
- Reputational gain for NAFME amongst music educators and beyond.
- Beneficial to state MEAs which work in larger all arts advocacy coalitions at the state and local levels.
- Increased opportunities for media exposure and greater overall presence in the public eye for the arts education cause.

Activities would include:

- Work with leaders of EdTA, NAEA, and NDEO to create an annual shared federal legislative agenda on arts education.

- Conduct annual survey on the use of federal funds to support arts education, draft policy brief, and provide report for partner organizations.
- Represent EdTA, NAEA, and NDEO in meetings with congressional staff and U.S. Department of Education officials.
- Draft blogs on arts education policy issues that can be cross posted on all organization websites.
- Create advocacy campaigns for federal issues impacting arts education.
- Develop co-branded webinars on federal policy issues and advocacy (annually?).
- Coordinate virtual Hill Day/Week to support arts education.
- Provide quarterly federal policy and advocacy updates to EdTA, NAEA, and NDEO board of directors.
- Shared advocacy capacity audit.

IT WAS MOVED BY BRUGUIER, SECONDED BY HAMMONDS, AND CARRIED UNANIMOUSLY TO AUTHORIZE STAFF TO PURSUE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE EDUCATIONAL THEATRE ASSOCIATION (EDTA), NATIONAL ART EDUCATION ASSOCIATION (NAEA), AND NATIONAL DANCE EDUCATION ORGANIZATION (NDEO).

Ms. Karhuse and Assistant Executive Director of Professional Development and Publications, John Donaldson, provided an update to the board about the activities around Artificial Intelligence and the creation of a task force from various areas in the music education space. Outreach has been conducted to the Division Presidents to inquire with their state MEAs for individuals working on this topic, as well as the Chairs of the Societies and Councils. The next step will be the first meeting of the task force. The board will continue to be updated on this work.

President Sheehan reminded the board of the approved dates and location for the 2024 National Assembly. The 2024 National Assembly will be held at the Reston Sheraton in Reston, VA beginning June 10-13, 2024. Arrivals will begin on June 9, 2024. Next steps include an invitation letter to all attendees and guests from President-Elect Deb Confredo. The invitation letter will include information about the schedule, a description of the work that will take place at the National Assembly, as well as lodging information so attendees can secure their hotel room for this stay. Registration information and details about the Collegiate Leadership Advocacy Summit will follow in the spring.

President Sheehan asked President-Elect Confredo to provide the board with an update on the work of the Music Teacher Profession Initiative. President-Elect Confredo discussed with the board updates to the Music Teacher Profession Advisory Committee policy following input from the Executive Committee and the board. President-Elect Confredo informed the board that Music Teacher Profession Advisory Committee members came from recommendations at the state MEA and Division levels, as well as the Chairs of the Societies and Councils, and the research community.

IT WAS MOVED BY BROWNELL, SECONDED BY STONE, AND CARRIED UNANIMOUSLY TO APPROVE NAFME CODIFIED POLICY I.G.003 MUSIC TEACHER PROFESSION ADVISORY COMMITTEE WITH EDITS AS PRESENTED.

IT WAS MOVED BY BROWNELL, SECONDED BY MULLER, AND CARRIED, STONE ABSTAINING, TO APPROVE THE MUSIC TEACHER PROFESSION ADVISORY COMMITTEE APPOINTMENTS AS PRESENTED.

President Sheehan provided the board with an update on the Repertoire Diversity Initiative. The board reviewed a list of proposed committee appointments. The board was supportive of those named on the list; however, it was noted there was a lack of geographical representation in the list of possible committee members. The board also discussed concerns from the Equity Committee and the need to ensure this work is contextualized to explain the process of selection when it is completed. The board requested time to provide the names of experts doing this work in the geographic divisions that were not currently represented. The board will be updated on this project.

President Sheehan requested Equity Committee Chair Mackie Spradley provide the board with an update from the Equity Committee. Chair Spradley and Mr. Woodside informed the board that the National Music Council (NMC) had communications with NAFME as they explored how to move forward with adding a Diversity Officer to their board. Next, the NMC membership will vote on this action.

President Sheehan asked Professional Learning and Partnerships Committee (PLPC) Co-Chair Martha Gabel to provide an update on the work of the committee. Co-Chair Gabel informed the board a survey was sent to all members to ascertain the professional learning needs of the membership. Survey responses will inform the PLPC as they seek future webinar content. The PLPC are also planning to gather pre-recorded sessions that are shorter in length.

President Sheehan provided an MIOSM update for the board. NAFME is planning an MIOSM event on Capitol Hill at the end of March 2024. As a reminder, the theme is, “I See ME.” Staff are promoting a video campaign, and other advocacy pieces, around the theme as part of NAFME’s advocacy efforts for MIOSM. The Societies and Councils continue to support MIOSM through social media campaigns and virtual webinar events.

President Sheehan reminded the board that NAFME elections were currently open through February 8, 2024 at 4pm ET. President Sheehan reminded the board about the timeline for the January 2025 NAFME elections.

President Sheehan informed the board that NAFME shared out promotions on existing social media platforms for the teachmusic.org website launch.

VI Appointments

A Audit Committee

Approved in the consent agenda. See page 2.

VII Old Business

President Sheehan reminded the board that the Music Program Leaders Forum would be held in conjunction with the NAMM Show on January 24-25, 2024.

VIII Adjourment

IT WAS MOVED BY GABEL, SECONDED BY SPRADLEY, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON SATURDAY, JANUARY 20, 2024 AT 1:29 P.M. EASTERN TIME.

Respectfully Submitted,

Christopher B.L. Woodside, Executive Director

Summary and notes formally taken by Kim Henry, Chief of Staff and Governance Relations



National Executive Board Agenda
Saturday, January 20, 2024 – 11:00 AM – 1:00 PM ET
Virtual Meeting

I	Review & Adoption of Agenda		Pages 1-3
	Confirm Interim Action		
	• Approval of November 27, 2023 Minutes	Consent	Appendix A
	• Approval of December 4, 2023 Minutes	Consent	Appendix B
	• Approval of National Assembly 2024 Dates and Location	Consent	
	Confirm Consent Agenda		
	• Approval of NAFME Audit Committee Appointments	Consent	
II	Ongoing Business		
	• Financial Report	Informational	Pages 4-17
	• Advocacy Report	Informational	Pages 18-20
	• Joint Advocacy Representation of National Arts Education Organizations update	Discussion	Pages 21-22
	• AI Initiative	Informational	Page 23
	• National Assembly 2024	Consent	Pages 24-25
	• Music Teacher Profession Initiative	Informational	Page
	• Music Teacher Profession Advisory Committee Policy	Action	Pages 26-30
	• Music Teacher Profession Advisory Committee Appointments	Action	Pages 31-32
	• Repertoire Diversity Initiative Update		
	• Repertoire Diversity Initiative Committee Appointments	Action	Pages 33
	• Equity Committee Update	Informational	
	• NMC Equity Officer		
	• Professional Learning and Partnerships Committee (PLPC) Update	Informational	
	• Small Schools Update	Informational	Page 34
	• Elections		
	• 2024 Timeline	Informational	Pages 36-39
	• 2025 Timeline	Informational	Pages 40-42
III	Appointments		
	• Approval of NAFME Audit Committee	Consent	Pages 43-44

IV Old Business

- NEB Meeting Dates 2023-2024
- Music Program Leaders Forum 2024

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