



**APPROVED Minutes
National Executive Board
May 28, 2024 – 7:02 p.m. – 10:21 p.m. ET
Virtual Meeting**

I Board Members Present

Scott R. Sheehan, NAFME President (2022-2024)
Deb Confredo, NAFME President-Elect (2022-2024)
Mackie V. Spradley, NAFME Immediate Past President (2022-2024)
Michael Brownell, President, Eastern Division (2023-2025)
Rich Tengowski, President, North Central Division (2022-2024)
Dusty Molyneaux, President, Northwest Division (2023-2025)
James Daugherty, President, Southern Division (2022-2024)
Martha Gabel, President, Southwestern Division (2023-2025)
Scott Hedgecock, President, Western Division (2022-2024)
Sue Barre, Immediate Past President, Eastern Division (2023-2025)
Karen Salvador, Immediate Past President, North Central Division (2022-2024)
Sonja Williams, Immediate Past President, Southern Division (2022-2024)
Anne Dawson, Immediate Past President, Southwestern Division (2023-2025)
Renee Shane-Boyd, Immediate Past President, Western Division (2022-2024)
David Brown, President-Elect, Eastern Division (2023-2024)
Kim Bruguier, President-Elect, North Central Division (2022-2024)
Joe Dyvig, President-Elect, Northwest Division (2023-2025)
Susan Smith, President-Elect, Southern Division (2022-2024)
Chris Baumgartner, President-Elect, Southwestern Division (2023-2025)
Michael Stone, President-Elect, Western Division (2022-2024)
Alice Hammel, National Executive Board Member (2022-2024)
Lenora Helm Hammonds, National Executive Board Member (2022-2024)

II Staff Members Present

Christopher B.L. Woodside, NAFME Executive Director
Chaudlier Moore, NAFME Chief Financial and Administrative Officer
Kim Henry, NAFME Chief of Staff and Governance Relations

III Guest

Cecil Adderley, NAFME President-Elect (2024-2026)

IV Call to Order

President Scott R. Sheehan called the meeting to order at 7:02 p.m. Eastern Time on Tuesday, May 28, 2024.

V Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY HAMMEL, SECONDED BY SMITH, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE INTERIM ACTION AND CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:

- *APPROVAL OF APRIL 6, 2024 NEB MINUTES*
- *APPROVAL OF EQUITY COMMITTEE APPOINTMENTS TO THE NEB*
- *APPROVAL OF EQUITY COMMITTEE APPOINTMENTS TO THE PLPC*
- *APPROVAL OF PLPC TRI-CHAIRS APPOINTMENTS*
- *APPROVAL OF INNOVATIONS COUNCIL CHAIR APPOINTMENT*
- *APPROVAL OF STATE EDITORS COUNCIL CHAIR APPOINTMENT*
- *APPROVAL OF MUSIC TEACHER PROFESSION ADVISORY COMMITTEE APPOINTMENTS*
- *APPROVAL OF JRME EDITORIAL COMMITTEE APPOINTMENTS*
- *APPROVAL OF UPDATE EDITORIAL COMMITTEE APPOINTMENTS*
- *APPROVAL OF EASTERN DIVISION CANDIDATES FOR PRESIDENT-ELECT*
- *APPROVAL OF SOUTHWESTERN DIVISION CANDIDATES FOR PRESIDENT-ELECT*
- *APPROVAL OF PROXIES TO THE 2024 NATIONAL ASSEMBLY*

VI Executive Session

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 7:26 P.M.

WITHOUT OBJECTION, IT WAS CARRIED UNANIMOUSLY TO RETURN TO REGULAR SESSION AT 8:04 P.M.

IT WAS MOVED AND CARRIED UNANIMOUSLY TO CONFIRM ACTION TAKEN IN EXECUTIVE SESSION TO AMEND THE EXECUTIVE DIRECTOR/CEO CONTRACT COMPENSATION AND TO AUTHORIZE THE PRESIDENT TO EXECUTE THE NECESSARY DOCUMENTS EFFECTIVE MAY 28, 2024.

VII Reports/Ongoing Business

A Report of Chair, Executive Committee

President Sheehan asked Mr. Moore to provide an overview of the NAFME Budget for FY 2024-2026. Mr. Moore discussed with the board the planning of a two-year budget by the Finance Committee and the staff. To add to these conversations of future-scoping, Mr. Moore provided the board with an after-action report from the NAFME business development consultant to be reviewed by all for lessons learned and suggestions of more successful ways to undertake the business development work in the future. Mr. Moore also reminded the board of their last conversation on April 6, 2024 with their investment advisor from Merrill Lynch about an adjustment to the Investment Policy. The proposed adjustment to the Investment Policy would provide the board an opportunity to consolidate funds and establish a quasi-endowment to be used to build upon state support by NAFME. President Sheehan outlined the dialogue of the Finance

Committee, which included conversations about the importance of providing support for the Fall Division Board Meetings, the continued dedication of funds to NAFME Equity work, while maintain the fiscal health and growth of the association.

IT WAS MOVED BY BROWN, SECONDED BY SALVADOR, AND CARRIED UNANIMOUSLY TO AMEND THE NAFME INVESTMENT POLICY TO DRAW 4% ANNUALLY TO BALANCE THE BUDGET.

IT WAS MOVED BY BROWNELL, SECONDED BY TENGOWSKI, AND CARRIED UNANIMOUSLY TO ADOPT THE PROPOSED FY 2024-2026 BUDGET.

President Sheehan asked President-Elect Confredo to provide the board with an update on the Biennial Conference planning. President-Elect Confredo recently met with the Biennial Planning Committee and topics of discussion included updates on conference space, the conference budget, options for musical entertainment, marketing, and communications around the conference. North Central Immediate Past President Karen Salvador inquired about the request for funds to hold meetings for the Executive Committees of the Societies and the Editorial Committees of the NAFME publications. Staff were tasked with researching that request and reporting back to the board. President-Elect Confredo will continue to update the board leading up to the event.

President Sheehan reviewed for the board the proposed social media policies.

IT WAS MOVED BY BROWN, SECONDED BY GABEL, AND CARRIED UNANIMOUSLY TO APPROVE THE NAFME SOCIAL MEDIA POLICIES AS PRESENTED.

President Sheehan provided an update on the Music Will relationship. NAFME is finalizing our list of representatives to the Modern Band Summit in July 2024 at Ft. Collins. President Sheehan continues regular communications with Music Will to finalize NAFME contributions to the Modern Band Summit and continue to build upon that opportunity to best fulfil the goals of both organizations. The board will be kept updated on this project.

President Sheehan directed the board to review the reports in the book.

President Sheehan led the board in giving thanks to Immediate Past President Mackie Spradley for all her efforts to date with the NAFME Equity Committee and Equity Leadership Institute. President Sheehan also reviewed for the board the materials they received for the Equity Resource Center. The board will discuss this further at the next NEB meeting. The two new Equity Co-Chairs held their first meeting with prospective Equity Committee members this month to finalize the recommended appointments from the Equity Committee to the board and the Professional Learning and Partnerships Committee.

VIII Appointments

A Approval of the Equity Committee Appointments to the NEB

Approved in the consent agenda. See page 2.

B Approval of the Equity Committee Appointments to the PLPC.

Approved in the consent agenda. See page 2.

C Approval of the PLPC Tri-Chairs Appointments

Approved in the consent agenda. See page 2.

D Approval of the Innovations Council Chair Appointments

Approved in the consent agenda. See page 2.

E Approval of the State Editors Council Chair Appointments

Approved in the consent agenda. See page 2.

F Approval of MTPAC Appointments

Approved in the consent agenda. See page 2.

G Approval of the JRME Editorial Committee Appointments

Approved in the consent agenda. See page 2.

H Approval of the Update Editorial Committee Appointments

Approved in the consent agenda. See page 2.

I Approval of the Eastern Division Candidates for President-Elect

Approved in the consent agenda. See page 2.

J Approval of the Southwestern Division Candidates for President-Elect

Approved in the consent agenda. See page 2.

IX Old Business

President Sheehan asked President-Elect Confredo to lead the discussion about the upcoming 2024 National Assembly. The board discussed the planning for each working session each day. President-Elect Confredo requested the NEB members support the breakout sessions by being the scribe or facilitator. A list will be sent to the board to choose assignments.

President Sheehan began a discussion with the board about prioritizing NAFME work to find a better work/life balance for governance and staff. The prioritizing of work could necessitate a change in NAFME structures, depending upon the conversations at the

board level and with other NAFME leaders. President-Elect Confredo plans to have a similar discussion with the National Assembly attendees. The board will be updated on this item soon.

President Sheehan asked members of the Ethics Work Group to provide an update. The Ethics work group has met and begun discussions on creating a statement of purpose. The group is working through what that entails, how that would best be communicated to teachers and possibly students, as well as how to message this to the state affiliates. This group will next meet with President Sheehan, President-Elect Confredo, and Executive Director Christopher Woodside. The board will be kept updated about this work.

X New Business

President Sheehan led a discussion about the Lowell Mason Fellowship donation fee. The board began to brainstorm on the best way to use those funds to give back to the profession. This conversation will be revisited by the board.

XI Adjournment

IT WAS MOVED BY SALVADOR, SECONDED BY WILLIAMS, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON TUESDAY, MAY 28, 2024 AT 10:21 P.M. EASTERN TIME.

Respectfully Submitted,

Christopher B.L. Woodside, Executive Director

Summary and notes formally taken by Kim Henry, Chief of Staff and Governance Relations



**National Executive Board Agenda
Tuesday, May 28, 2024 – 7:00 PM – 9:00 PM ET
Virtual Meeting**

Board Recognitions for departing members

I	Review & Adoption of Agenda		Pages 1-11
	Confirm Consent Agenda		
	• Approval of April 6, 2024 NEB Minutes		
	• Approval of Equity Committee Appointments to the NEB		
	• Approval of Equity Committee Appointments to the PLPC		
	• Approval of PLPC Tri-Chairs Appointments		
	• Approval of Innovations Council Chair Appointment		
	• Approval of State Editors Chair Appointment		
	• Approval of MTPAC Appointment		
	• Approval of JRME Editorial Committee Appointments		
	• Approval of Update Editorial Committee Appointments		
	• Approval of Eastern Division Candidates for President-Elect		
	• Approval of Southwestern Division Candidates for President-Elect		
	• Approval of Proxies to the 2024 National Assembly		
II	Executive Session		
III	Ongoing Business		
	• Financial Report	Informational	Pages 12-23
	• Investment Policy Update	Action	Page 24
	Appendix A		
	• Adoption of NAFME 2024-2026 Budget	Action	Pages 25-27
	• Advocacy Report	Informational	Pages 28-30
	• Joint Advocacy Representation of National Arts Education Organizations update	Informational	Page 31
	Appendix B		
	• Biennial Conference Update	Informational	Page 32
	• Equity Committee Update		
	• Equity Resource Center Update	Action	
	• Music Teacher Profession Advisory Committee	Informational	
	• Update of NAFME Policies		
	• Social Media Policy	Action	
	Appendix C1-5		

	<ul style="list-style-type: none"> • Code of Conduct Policy 	Discussion/Action	
	<ul style="list-style-type: none"> • Music Will Update 	Informational	Page 33
	<ul style="list-style-type: none"> • AI Initiative 	Informational	
	<ul style="list-style-type: none"> • Professional Learning and Partnerships Committee (PLPC) Update 	Informational	
	<ul style="list-style-type: none"> • Connected Arts Network (CAN) Grant 	Informational	Pages 34-37
	<ul style="list-style-type: none"> • Small Schools Update 	Informational	
	<ul style="list-style-type: none"> • Elections <ul style="list-style-type: none"> • 2025 Timeline 	Informational	Pages 38-40
	<ul style="list-style-type: none"> • Approval of Eastern Division Candidates for President-Elect 	Consent	
	<ul style="list-style-type: none"> • Approval of Southwestern Division Candidates for President-Elect 	Consent	Page 41
IV	Appointments		
	<ul style="list-style-type: none"> • Approval of Equity Committee Appointments to the NEB 	Consent	Page 42-47
	<ul style="list-style-type: none"> • Approval of Equity Committee Appointments to the PLPC 	Consent	
	<ul style="list-style-type: none"> • Approval of PLPC Tri-Chairs Appointments 	Consent	Page 48-51
	<ul style="list-style-type: none"> • Approval of Innovations Council Chair Appointment 	Consent	Page 52
	<ul style="list-style-type: none"> • Approval of State Editors Chair Appointment 	Consent	Page 53
	<ul style="list-style-type: none"> • Approval of MTPAC Appointment 	Consent	Page 54
	<ul style="list-style-type: none"> • Approval of JRME Editorial Committee Appointments 	Consent	Page 55
	<ul style="list-style-type: none"> • Approval of Update Editorial Committee Appointments 	Consent	Page 56
V	Old Business		
	<ul style="list-style-type: none"> • National Assembly 2024 Update <ul style="list-style-type: none"> ○ National Assembly Proxy list 	Informational	
	<ul style="list-style-type: none"> • Prioritization of NAFME Structures 	Consent	Pages 57-64
	<ul style="list-style-type: none"> • Ethics Work Group Update 	Informational	Pages 65-68
	<ul style="list-style-type: none"> • NEB Meeting Dates 2024-2026 	Informational	Pages 69-72
	<ul style="list-style-type: none"> • NEB Meeting Dates 2024-2026 	Informational	Page 73
VI	New Business		
	<ul style="list-style-type: none"> • Lowell Mason Donation Designation 	Discussion	Pages 74-78