



DRAFT Minutes
National Executive Board
June 10, 2024 – 8:19 a.m. – 11:51 a.m. ET
Sheraton Reston – Reston, VA

I Board Members Present

Deb Confredo, NAFME President (2024-2026)
Cecil Adderley, NAFME President-Elect (2024-2026)
Scott R. Sheehan, NAFME Immediate Past President (2024-2026)
Michael Brownell, President, Eastern Division (2023-2025)
Kim Bruguier, President, North Central Division (2024-2026)
Dusty Molyneaux, President, Northwest Division (2023-2025)
Susan Smith, President, Southern Division (2024-2026)
Martha Gabel, President, Southwestern Division (2023-2025)
Michael Stone, President, Western Division (2024-2026)
Rich Tengowski, Immediate Past President, North Central Division (2024-2026)
Tom Muller, Immediate Past President, Northwest Division (2023-2025)
James Daugherty, Immediate Past President, Southern Division (2024-2026)
Scott Hedgecock, Immediate Past President, Western Division (2024-2026)
David Brown, President-Elect, Eastern Division (2023-2024)
Clay Blackman, President-Elect, North Central Division (2024-2026)
Joe Dyvig, President-Elect, Northwest Division (2023-2025)
Annamarie Bollino, President-Elect, Southern Division (2024-2026)
Anne Fennell, President-Elect, Western Division (2024-2026)
Angelica Brooks, National Executive Board Member (2024-2026)
Adrian Davis, National Executive Board Member (2024-2026)

II Staff Members Present

Christopher B.L. Woodside, NAFME Executive Director
Chaudlier Moore, NAFME Chief Financial and Administrative Officer
Kim Henry, NAFME Chief of Staff and Governance Relations

III Call to Order

President Deb Confredo called the meeting to order at 8:19 a.m. Eastern Time on Monday, June 10, 2024.

IV Review and Adoption of Agenda (Appendix A)

IT WAS MOVED BY BRUGUIER, SECONDED BY DAUGHERTY, AND CARRIED UNANIMOUSLY TO ADOPT THE AGENDA, INCLUDING THE CONSENT AGENDA, WITH FLEXIBILITY AS DIRECTED BY THE PRESIDENT:

- *APPROVAL OF MAY 28, 2024 NEB MINUTES*
- *APPROVAL OF MEJ EDITORIAL & ADVISORY COMMITTEES*
 - *ACADEMIC EDITOR POSITIONS*

LISA MARTIN, CHAIR
RYAN SHAW, ASSOCIATION ACADEMIC EDITOR
DOUG ORZOLEK, PAST EDITOR
 - *EDITORIAL COMMITTEE POSITIONS*

JULIE BANNERMAN, JACOB BERGLIN, KELLY BYLICA, MARA CULP, ALYSSA GREY, ERIK JOHNSON, EDWARD MCCLELLAN, KELLY PARKES, PHILLIP PAYNE, BRIAN WEIDNER
AMELIA ARMSTRONG, CASEY CLEMENTSON, DREW COLES, JOSE DIAZ, CRYSTAL GERARD-RAMIREZ, DIANE HAWLEY, SARA JONES, BENJAMIN KAMBS, BECKY MARSH, PAUL MAYHEW, MICHELLE PAISE, RYAN SCHERBER, ALVIN SIMPSON, JULIE SONG, RACHEL SORENSON, EMERY WARNOCK, RENEE WILSON
 - *ADVISORY BOARD*
- *APPROVAL OF JMTE EDITORIAL COMMITTEE*

JOHN EROS, SOMMER FORRESTER, EMILY MERCADO, JESSICA VAUGHAN-MARRA
- *APPROVAL OF NAFME REPRESENTATIVE COUNCIL APPOINTMENTS BY DIVISION*
 - *COUNCIL FOR BAND EDUCATION*

EASTERN DIVISION: CAITLIN RAMSEY, ME
NORTHWEST DIVISION: JESSE DOCHNAL, MT
SOUTHWESTERN DIV: DAMIAN JOHNSON, KS
 - *COLLEGIATE ADVISORY COUNCIL*

EASTERN DIVISION: HEIDI WELCH, NH
NORTHWEST DIVISION: LORI GRAY, WA
SOUTHWESTERN DIV: BRETT MARTINEZ, KS
 - *COUNCIL FOR GENERAL MUSIC EDUCATION*

EASTERN DIVISION: MOLLY PARK, MD
NORTHWEST DIVISION: ESTELA TORRES GUERNSEY, WY
 - *COUNCIL FOR GUITAR EDUCATION*

EASTERN DIVISION: JAYSON MARTINEZ, NJ
NORTHWEST DIVISION: JARED TANNER, WA
SOUTHWESTERN DIV: GWEN MARIE LERCH, NM
 - *COUNCIL OF MUSIC PROGRAM LEADERS*

EASTERN DIVISION: LATASHA CASTERLOW-LALLA, NJ
NORTHWEST DIVISION: ANN MEDELLIN, WA
SOUTHWESTERN DIV: MARTHA GABEL, KS
 - *COUNCIL FOR ORCHESTRAL EDUCATION*

EASTERN DIVISION: EMILY SCHAAD, NY
NORTHWEST DIVISION: JERILYNN HARRIS, WA
SOUTHWESTERN DIV: BEAU GARZA, TX
 - *COUNCIL FOR MUSIC HONOR SOCIETY*

EASTERN DIVISION: TINA BENNETT, PA
NORTHWEST DIVISION: SARAH HANSON, WY
SOUTHWESTERN DIV: SHELLY COLE, KS
 - *COUNCIL FOR CHORAL EDUCATION*

EASTERN DIVISION: OCIE BANKS, MD

- *COUNCIL FOR INNOVATIONS EDUCATION* *NORTHWEST DIVISION: RAUL DOMINGUEZ, WA*
EASTERN DIVISION: KRISTY JUNG, NY
NORTHWEST DIVISION: BRETT BARKER, ID
SOUTHWESTERN DIV: RYAN MEEKS, OK
- *COUNCIL FOR JAZZ EDUCATION* *EASTERN DIVISION: PAUL CARR, MD*
NORTHWEST DIVISION: BILL LEATHER, WA
SOUTHWESTERN DIV: JEREMY GEORGE, TX
- *COUNCIL FOR MUSIC COMPOSITION* *NORTHWEST DIVISION: ALEX SHAPIRO, MT*
SOUTHWESTERN DIV: RYAN MAIN, MO
- *APPROVAL OF NAFME REPRESENTATIVE COUNCIL APPOINTMENTS – MEMBERS-AT-LARGE*
 - *COLLEGIATE ADVISORY COUNCIL* *TOMISHA PRICE-BROCK, RUTH LEMAY, JILL WILSON*
 - *COUNCIL FOR MUSIC HONOR SOCIETY* *TINA BENNET, MICHELLE EWER*
 - *COUNCIL FOR CHORAL EDUCATION* *EMILY BURCH, LAUREN TORRES LAMBERT*
 - *COUNCIL FOR GENERAL MUSIC* *JUDY BUSH*
 - *COUNCIL FOR INNOVATIONS* *ALYSSA SAN PEDRO*
 - *COUNCIL FOR JAZZ* *JOSE DIAZ, ROOSEVELT GRIFFIN, LISA LINDE*
 - *COUNCIL FOR MUSIC PROGRAM LEADERS* *HEATHER COTE, STACY HARRIS, MICHAEL RODGERS*
 - *COUNCIL FOR ORCHESTRAL MUSIC EDUCATION* *KRISSI DAVIS, TONYA SUGGS, ROSALIND ROGERS*
- *APPROVAL OF SRME SENIOR RESEARCHER AWARD*
 - *CHRISTOPHER JOHNSON, UNIVERSITY OF KANSAS*
- *APPROVAL OF 2024 NATIONAL ASSEMBLY PROXIES*

V Reports/Ongoing Business

A Report of Chair, Executive Committee

President Deb Confredo asked Chief Financial and Administrative Officer, Chaudlier Moore, to provide an overview of the NAFME finances. Mr. Moore reviewed the April month to date (MTD) and year to date (YTD) expenses, revenue, and investments. April 2024 transactions decreased versus April 2023 transactions. We continue to show favorable year to date activity compared with last year, about .93% ahead. Mr. Moore also discussed business development, grant planning, and membership campaigns with the board.

President Confredo led the board review of the Equity Resource Center (ERC) content, including the “NAfME Prologue” document. President Confredo reminded the board this was the culmination of nearly a year of work by the Equity Committee to provide one of the resources that was requested in the NAFME Strategic Plan. The ERC will contain a NAFME Prologue, FAQs, personal stories, and a Sage DEIA Virtual Collection of articles. These items were all curated by the Equity Committee. The board discussed each item and were very supportive of the project and the content that was collected. The board provided feedback on each component of the ERC. It was requested that Angelica Brooks, Equity Committee Co-Chair, go back to the committee with feedback. The ERC will be previewed by the board again before promotions begin.

IT WAS MOVED BY BOLLINO, SECONDED BY BROWNELL, AND CARRIED UNANIMOUSLY TO APPROVE THE EQUITY RESOURCE CENTER, WHILE SENDING THE “NAFME PROLOGUE” BACK TO THE EQUITY COMMITTEE FOR FURTHER REVIEW AND EDITS THAT REFLECT BOARD DISCUSSION.

President Confredo asked President-Elect and the Music Teacher Profession Advisory Committee (MTPAC) Chair, Cecil Adderley, to provide an update on the work of the committee. President-Elect Adderley reported the MTPAC had created subcommittees and those groups were tasked with ensuring inclusive conversation. The meeting schedule and work will pick up when the committee is back together at the beginning of the school year later this summer.

President Confredo asked Immediate Past President Scott Sheehan to provide an update on the activities of the Career and Technical Education (CTE) work group. Mr. Sheehan noted that staff compiled background information and data to help inform the CTE work group plans. The work group is considering a webinar in the fall and then this work would be handed off to the Council of Music Program Leaders to determine how best to move forward. The board will continue to be updated.

VI Appointments

A Approval of MEJ Editorial & Advisory Committees Appointments

Approved in the consent agenda. See page 2.

B Approval of JMTE Editorial Committee Appointments

Approved in the consent agenda. See page 2.

C Approval of NAFME Council Appointments by Division

Approved in the consent agenda. See page 2.

D Approval of NAFME Council Appointments – Members-at-Large

Approved in the consent agenda. See page 2.

E Approval of SRME Researcher Award Appointment

Approved in the consent agenda. See page 2.

VII Old Business

President Confredo reviewed the 2024 National Assembly (NASS) schedule with the board. The board discussed the process for inclusion of lightning round sessions on the last day of NASS and discussed the goals and desired outcomes of those sessions.

President Confredo reviewed the Repertoire Diversity Initiative with the board. The board discussed the proposal that was submitted by Rob Deemer.

President Confredo asked the board to review the first draft of a restructure plan for the NAFME Councils. The President's Cabinet also received a copy of this draft. Both the Presidents' Cabinet and the board were asked to provide President Confredo with any thoughts or feedback. The board will revisit this topic in future board meetings.

VIII New Business

President Confredo led the board in a discussion about the Lowell Mason donation designation. Currently, all NAFME awards are going through a review with the Equity Committee. During the review process for the Lowell Mason donation, former Equity Committee Chair Mackie Spradley asked the board to consider designating the funds for a specific purpose other than the general fund. In the past, donors have inquired about where the funds are allocated. Each year the number of submissions for the Lowell Mason Fellowship varies. President Confredo requested the Awards Committee review the feedback from the board and bring back recommendations to the NEB.

IX Adjournment

IT WAS MOVED BY TENGOWSKI, SECONDED BY BLACKMAN, AND CARRIED UNANIMOUSLY TO ADJOURN THE NATIONAL EXECUTIVE BOARD MEETING ON MONDAY, JUNE 10, 2024 AT 11:53 A.M. EASTERN TIME.

Respectfully Submitted,

Christopher B.L. Woodside, Executive Director

Summary and notes formally taken by Kim Henry, Chief of Staff and Governance Relations



**National Executive Board Agenda
Monday, June 10, 2024 – 8:15 AM – 1:00 PM ET
Virtual Meeting**

Welcome & Introductions

I	Review & Adoption of Agenda Confirm Consent Agenda		Pages 1-10
	<ul style="list-style-type: none"> • Approval of May 28, 2024 NEB Minutes • Approval of MEJ Editorial & Advisory Committees Consent • Approval of JMTE Editorial Committee • Approval of NAFME Council Appointments by Division Consent • Approval of NAFME Council Interim Appointments by Division Consent • Approval of NAFME Council Appointments – Members-At-Large Consent • Approval of SRME Senior Researcher Award Consent • Approval of 2024 National Assembly Proxies Consent 		
II	Ongoing Business		
	<ul style="list-style-type: none"> • Financial Report Informational • Emergent Issues Informational • Equity Committee Update <ul style="list-style-type: none"> • Equity Resource Center Update Action • Music Teacher Profession Advisory Committee Informational • Career Technical Education (CTE) Update Informational • Elections <ul style="list-style-type: none"> • 2025 Timeline Informational 		Pages 11-24 Pages 25-26 Pages 27-29
III	Appointments		
	<ul style="list-style-type: none"> • Approval of MEJ Editorial & Advisory Committees Consent • Approval of JMTE Editorial Committee Consent • Approval of NAFME Council Appointments By Division Consent 		Pages 30-31 Page 32 Page 33-35
	APPENDIX B1		
	APPENDIX B2		

APPENDIX B3

APPENDIX B4

- Approval of NAFME Interim Council Appointments by Division Consent
 - Approval of NAFME Council Appointments – Members-At-Large Consent Pages 36-37
- APPENDIX C
- Approval of SRME Senior Researcher Award Consent Pages 38-39

IV Old Business

- Repertoire Diversity Initiative Discussion Pages 40-43
- National Assembly 2024 Update Informational Pages 44-51
- Prioritization of NAFME Structures Informational Pages 52-55
- NEB Meeting Dates 2024-2026 Informational Page 56

V New Business

- Review of Societies and Councils 2024 Annual Reports Informational Page 57
- Lowell Mason Donation Designation Discussion Pages 58-62
- 2024 & 2025 Fall Division Board Meeting Dates
 - Common Agenda Items Informational Page 63