

IV.F.001

Title: Lowell Mason Fellowship Program

Rationale or Purpose

The Association has a responsibility to honor individuals or entities in the field that have contributed in a significant way to music education. The use of Lowell Mason is an ideal way to recognize their contributions and to use a well-known, highly respected, historical leader in the field of music education.

Policy Statement

It is the policy of the Association to honor music educators, music education advocates, political leaders, industry professionals, and others who have contributed to music education in their unique way through the Lowell Mason Fellowship.

Procedure

1. Nomination process:
 - a. Individuals may be named by anyone who feels they deserve this recognition, but they may not submit a designation on their own behalf.
 - b. The nomination application for the Lowell Mason Fellowship Program includes the following information:
 - i. Nominee's name
 - ii. Nominee's title
 - iii. Applicant's name
 - iv. Applicant's title
 - v. Applicant's Company/Organization (if applicable)
 - vi. Applicant's address
 - vii. Applicant's phone number
 - c. Documentation required:
 - i. Nomination form - filled out by nominator describing why this individual is a suitable candidate for the honor
 - ii. Resume/biography of nominee
 - iii. 2 letters of recommendation
 - d. Donation:
 - i. A Lowell Mason Fellows nomination is supported by a \$1,000 donation to NAFME
 - ii. Nominations with documentation and contributions will be submitted to NAFME by May 1.
2. Selection Committee
 - a. The selection committee consists of three past Lowell Mason Fellows chosen by the National President/Board Chair, and the National President/Board Chair (whether he or she is a Fellow or not).
 - b. The National President/Board Chair shall chair the selection committee.
 - c. The selection committee is responsible for reviewing all applications for acceptance as a Lowell Mason Fellow, and accepting such individuals as they deem to be appropriate for this honor.
 - d. The Office of the Executive Director/CEO is responsible for designating a contact for the Lowell Mason Program. Staff contact is responsible for seeing that all materials are provided to the committee in a timely manner.
3. Awardee recognition

- a. Recipients will be honored by posting their photo and achievements on our website and their name will be added to the Fellows Window at NAFME headquarters—a visible reminder for all who see it of the Fellows’ dedication.

Scope

All individuals or entities who, in the judgment of the selection committee, make a lasting contribution to music education

Definitions

Fellow: an individual honored by the Association and formally selected.

References

Approved By:	NEB, January 4, 2013
Date of Last Revision:	May 20, 2013
History:	This program was designed to honor individuals and to generate revenue. NEB was presented with this program in 2002 and agreed to move forward with it.