



# Chapter Summary Report

Instructions: Please answer all questions to the best of your ability. Confirm all information with the appropriate officers and discuss the information to be provided with the Chapter Advisor and membership. The report should be filled out by the Secretary and President. Please submit completed report by June 30, 2026. Please return the completed form to NAFME Student Programs Coordinator Cody Beard (CodyB@nafme.org).

School Name \_\_\_\_\_ Chapter Number \_\_\_\_\_

Chapter Mailing Address \_\_\_\_\_

Chapter Physical Address \_\_\_\_\_

Advisor E-mail \_\_\_\_\_ Advisor Phone \_\_\_\_\_

Report Prepared By \_\_\_\_\_ Date \_\_\_\_\_

## Section I | Chapter Leadership

Please list the names of the officers who will be serving during the academic term. If unknown at this time, list the current officers.

Advisor \_\_\_\_\_

President \_\_\_\_\_ Grade \_\_\_\_\_

Vice President \_\_\_\_\_ Grade \_\_\_\_\_

Secretary \_\_\_\_\_ Grade \_\_\_\_\_

Treasurer \_\_\_\_\_ Grade \_\_\_\_\_

Historian \_\_\_\_\_ Grade \_\_\_\_\_

Other Officers \_\_\_\_\_

Date Elected \_\_\_\_\_

## Section II | Membership Records

Please indicate the number of chapter members that are in each of the Year in School categories. Please indicate the total number of members in each of the performance groups this year. Only fill in "N/A" if that performance group does not exist at your school. If exact numbers are not available, please make your best guess.

### Circle One >>> Junior Division or Senior Division

For statistical purposes, indicate how many students were in each applicable grade level:

6th \_\_\_\_\_ 7th \_\_\_\_\_ 8th \_\_\_\_\_ 9th \_\_\_\_\_ 10th \_\_\_\_\_ 11th \_\_\_\_\_ 12th \_\_\_\_\_

Indicate how many members were involved in each area of music:

Band _____	Choir _____	Orchestra _____	Jazz _____
Theory _____	General _____	Marching Band _____	Other (please specify)
Show Choir _____	Keyboard _____	Guitar _____	_____

How many members were new this year? \_\_\_\_\_

How many members were returning this year? \_\_\_\_\_

When did you hold your induction ceremony? \_\_\_\_\_

Did you induct any Honorary members this year? \_\_\_\_\_ If yes, who and how did you select them?

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### Section III | Chapter Activities/Operations

Describe how your chapter impacted your school and local community through service, social, and leadership activities during the 2025-2026 school year, including specific goals set/met by your chapter. Use three examples in the following format. Please attach additional pages to this report if necessary.

#1 Project Title: \_\_\_\_\_

1a: Planning. What steps did you take to ensure the success of your project?

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1b: Execution. Describe the outcome and success of your project.

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1c: Perform, Lead, Serve. Describe how this project made an impact in your school, community, and personal growth.

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#3 Project Title: \_\_\_\_\_

3a: Planning. What steps did you take to ensure the success of your project?

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3b: Execution. Describe the outcome and success of your project.

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3c: Perform, Lead, Serve. Describe how this project made an impact in your school, community, and personal growth.

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## Section IV | Required Signatures

By signing below, you agree to follow the policies of Tri-M. You also acknowledge, and are aware of the chapter activities listed above and that you endorse those activities.

Chapter President \_\_\_\_\_ Date \_\_\_\_\_

Chapter Advisor \_\_\_\_\_ Date \_\_\_\_\_

This comprehensive annual report must be submitted to Cody Beard (CodyB@nafme.org), NAFME Coordinator of Student Programs, by June 30, 2026.